



ORGANIZATIONAL AND OPERATIONAL RULES AND REGULATIONS
OF THE UNIVERSITY OF DUNAÚJVÁROS
VOLUME III

STUDENT REQUIREMENTS FRAMEWORK
CHAPTER 3

**REGULATIONS ON STUDENT FEES AND BENEFIT
ALLOWANCES**

Dunaújváros
2024.

In force from September 1, 2024

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I. GENERAL PROVISIONS

§ 1: Scope of the Regulations

- (1) The scope of the Regulations shall be determined by the University based on § 1 of Government Decree N° 51/2007 (III.26.) on benefit allowances and certain fees payable by students participating in higher education (hereinafter referred to as the Decree).
- (2) The scope of these Regulations shall extend to the students of the University, its competent departments, and the Student Union of the University of Dunaújváros (hereinafter referred to as the "Student Union of the University of Dunaújváros") about the use of financial resources related to student scholarships and fees and the operational information, control and remedy system related thereto.
- (3) These Regulations shall apply to students participating in foreign language training courses advertised for foreign nationals subject to § 39 (2) of the Law CCIV of 2011 on National Higher Education (hereinafter: Nftv.) with the exceptions provided for in § 17.
- (4) Wherever the Regulations (hereinafter referred to as the Regulation on Student Fees and Benefit Allowances) refer to students who participate in partly self-funded training, this shall also be understood to include students who participate in self-funded training unless a paragraph of these Regulations expressly provides that the provision in question applies only to students who have been students since the autumn semester of the academic year 2012/2013 or to students who have been students before the academic year 2012/2013.

§ 2: Bodies and persons responsible for student fees and benefit allowances

- (1) In the University, the following bodies and persons shall act in the first instance in matters relating to student fees and benefit allowances:
 - a) Rector,
 - b) Director General for Economic Affairs,
 - c) Academic Vice-Rector,
 - d) Director of Higher Education,
 - e) Equal Opportunities Coordinator,
 - f) Head of Study Office
 - g) Residence Hall Council.
- (2) The Senate of the University shall delegate the tasks related to the granting of student benefit allowances and supports (basic support, social scholarship, extraordinary social scholarship, etc.) and the handling and adjudication of other social matters of students to the Student Welfare Committee (hereinafter referred to as the Student Welfare Committee) established for this purpose, under § 12 (5) of the Nftv. The rules for the management of student matters relating to transfer are set out in the Studies and Examinations Regulations.
- (3) The chairperson of the Student Welfare Committee shall be appointed by the Rector. 25% student representation in the Student Welfare Committee shall be ensured. The term of office of the non-student members of the Student Welfare Committee shall be three years. The mandate may be renewed several times without limitation. The secretarial duties of the Student Welfare Committee shall be carried out by the staff member of the University's Study Office that is responsible for student finances (hereinafter referred to as "Student Finances of the Study Office").
- (4) The non-student members of the Student Welfare Committee are as follows:
 - a) chairperson,

- b) Residence Hall representative,
- c) staff member of the University's Study Office that is responsible for student finances.

**§ 3: Fully state-funded scholarship / partly state-funded scholarship
and fully self-funded training / partly self-funded training**

- (1) Every Hungarian citizen shall have the right to study at the University under the conditions set out in these Regulations, in training supported by a state scholarship, a Hungarian fully state-funded scholarship, a Hungarian partly state-funded scholarship (collectively: state-funded scholarships), or fully self-funded or partly self-funded (collectively: self-funded) training. This right also applies to
 - a) persons with the right of free movement and residence under a special law,
 - b) refugees, asylum seekers, persons granted reception, immigrants, settled persons living in the territory of Hungary who are not covered by point a),
 - c) foreign nationals subject to the same treatment as Hungarian citizens under an international agreement,
 - d) citizens of countries in which Hungarian citizens may use higher education services of the respective state based on the principle of reciprocity,
 - e) persons who are subject to the Law on Hungarians Living in Neighbouring Countries (hereinafter referred to as the "Status Law") but who do not have Hungarian citizenship or the right of free movement and residence,
 - f) third-country nationals as defined in the Law on the Entry and Residence of Third-Country Nationals, provided that they are not subject to the Status Law and do not have Hungarian citizenship,
 - g) a third-country national holding a permit for work and residence requiring a high level of qualification (EU Blue Card),
 - h) third-country nationals holding a consolidated license.
- (2) A person not referred to in paragraph 1 may pursue his/her studies only on a self-funded basis.
- (3) A person who has established a student relationship since the academic year 2006/2007 shall be deemed to be a participant in a state-funded scholarship training under § 55 (2) and (4) of the Law on the Higher Education.
- (4) A person may pursue studies in higher education on a state-funded scholarship for a total of twelve semesters in a tertiary vocational program, bachelor's and master's degree programs (hereinafter referred to as the "supported period of studies"). The supported period of studies shall be a maximum of fourteen semesters if the student is enrolled in a single-cycle training and the training requirements state that the training period exceeds ten semesters.
- (5) The supported period of studies shall include the semester of the state-funded scholarship that has begun unless the semester could not be completed due to illness, childbirth, or other reasons beyond the student's control. The student may, in the case specified in the University's Regulations, withdraw his/her registration under § 42(5) of the Nftv. within one month of the start of the study period, but no later than 14 October or 14 March. If the student does not request a suspension of his/her studies by this date, the semester in question shall be considered an active semester even if the student does not attend the session and does not fulfill the study requirements for any subject. If the student suspends his/her studies regarding a semester, the semester is considered a passive semester.
- (6) In calculating the supported period of studies, the semester completed on account of the supported period of studies shall be disregarded,

- a) if the higher education institution has been closed down without the student having been able to complete his/her studies, provided that he/she has not been able to continue his/her studies at another higher education institution,
 - b) which the higher education institution did not recognize as part of the semesters completed at the institution which ceased to exist,
 - c) the semester in which the student - who was in a legal relationship as defined in § 21/A (1) a) and b) of Law CXXXII of 2011 on the National University of Public Service and Higher Public Administration, Law Enforcement and Military Higher Education (hereinafter referred to as the National University of Public Service Law) - attended training at the National University of Public Service.
- (7) Based on the recommendation of the Equal Opportunities Coordinator, the supported period of studies for a student with a disability may be extended by up to four semesters.
- (8) Participation in state-funded scholarship training shall not be excluded by the existence of a degree and qualification in higher education, with the proviso that a person who is studying in a state-funded scholarship training in one training cycle shall, in the case of further (parallel) training in the same training cycle, have the number of semesters corresponding to the number of parallel state-funded scholarship training deducted from the supported period of studies every semester.
- (9) If the student has exhausted the supported period of studies available to him/her, as defined in paragraphs (4) to (8), he/she may only pursue studies in higher education in the form of self-funded training.
- (10) The supported period of studies available for a given training may be a maximum of two semesters longer than the training period of the given studies. If the student is unable to complete his/her studies during the supported period, he/she may continue them on a self-funded basis.
- (11) If the student is enrolled in self-funded training, the rights and obligations arising from his/her student status shall be governed by the provisions of this law, except that the contract shall also include the following: the tuition fee, the services to be provided for the tuition fee, the conditions for the reimbursement of the tuition fee.
- (12) Anyone who can prove that he/she has obtained a degree in self-funded training at a higher education institution is entitled to apply for a Hungarian fully state-funded and partly state-funded scholarship for student training. For those who, after 1 January 2006, start new higher education studies with a diploma or certificate from a higher education institution and cannot prove that they have pursued their studies on a self-funded basis, it shall be presumed, for any cycle of studies, that they have taken seven semesters of state-funded scholarship training. This presumption may be rebutted by the student by using a certificate before enrolment. The Director of Higher Education shall decide whether to accept the certificate.
- (13) The university shall offer state-funded and self-funded training and, for students admitted from the autumn semester of the academic year 2012/2013, Hungarian fully state-funded / partly state-funded scholarship and self-funded training. The state-funded scholarships are paid from the state budget, while the costs of self-funded training are borne by the student. The full cost of the training of a student supported by a Hungarian fully state-funded scholarship and half of the training costs of a student supported by a Hungarian partly state-funded scholarship are paid by the state, while the costs of the self-funded training are paid by the student.
- (14) A student participating in a state-funded scholarship training is a student who, before the autumn semester of the academic year 2012/2013
- a) started his/her studies with a state-funded scholarship until he/she became a student on a self-funded basis,

- b) a student who has been transferred from self-funded training to state-funded scholarship training from the date of transfer until the date on which he/she becomes a student on a self-funded basis, and
 - c) a student who is enrolled in a state-funded scholarship training and who is not a Hungarian citizen, however, is entitled to do so under the Law on Higher Education.
- (15) A student participating in self-funded training is a student who, before the autumn semester of the academic year 2012/2013,
- a) started his/her studies on a self-funded basis and was not accepted for a state-funded scholarship place,
 - b) started his/her studies on a state-funded scholarship and continues his/her studies on a self-funded basis after the end of the supported period of studies,
 - c) a student who is not a Hungarian citizen and is not eligible for a state-funded scholarship under the Law on Higher Education,
 - d) has started his/her studies on a state-funded scholarship and has not acquired at least 50% of the credits required in the recommended curriculum in the last two semesters in which his/her student status was not suspended and so has been transferred to self-funded training.
- (16) Hungarian fully state-funded / partly state-funded scholarship student: a student who has been admitted to a Hungarian fully state-funded / partly state-funded scholarship training from the autumn semester of the academic year 2012/2013, whose training costs – following §46 (3) of Law CCIV of 2011 on National Higher Education (Nftv.) are paid by the state (in the case of students in partly state-funded scholarship training, half of the training costs are paid by the state); and students, who are transferred from self-funded training to Hungarian state-funded scholarship training at the end of the academic year 2012/2013 for the first time, and thereafter at the end of each academic year, provided that the admitted student declares his/her acceptance of the conditions of the Hungarian state-funded scholarship at the time of enrolment.
- (17) Self-funded students: students who have been admitted to self-funded training from the autumn semester of the academic year 2012/2013, as well as, students who have been admitted to a Hungarian fully state-funded / partly state-funded scholarship training but refused to sign the student contract at the time of enrolment and enrolled in self-funded training; and from the academic year 2013/2014 onwards, those who have been admitted to Hungarian fully state-funded / partly state-funded scholarship training but did not declare their acceptance of the conditions of the Hungarian state-funded scholarship at the time of enrolment, as well as, students who transfer from Hungarian fully state-funded / partly state-funded scholarship training to self-funded training for the first time at the end of the academic year 2012/2013 and then at the end of each academic year thereafter.

§ 4: Services available to students in state-funded training and self-funded training

- (1) The following are the services that the student can use in the framework of the state-funded scholarship training and the self-funded training:
- a) up to two registrations for lectures, seminars, consultations, practical sessions, field exercises – by the adequate provisions of the Law on Higher Education – required to fulfill the education and study requirements specified in the training program – in a chosen specialization – and to obtain the certificate, diploma,
 - b) exams and one-time repetition of failed exams,
 - c) taking the final examination once, while the student's legal status exists,
 - d) special activities in the form of talent management,

- e) use of sports and leisure facilities, basic library services, tools of computer facilities (DC) in connection with free services,
- f) the work clothes provided for practical training, protective equipment (protective clothing) and cleaning equipment in tertiary vocational training and postgraduate specialization programs; and the personal protective equipment (protective clothing) and cleaning equipment in other training,
- g) study and career counseling, (student counselor, career office services),
- h) issuing documents related to training, for the first time,
- i) participation in the closing ceremony, other celebrations, or commemoration organized by the University.

II. BENEFIT ALLOWANCES AVAILABLE FOR STUDENTS

§ 5: Institutional student funding envelope

- (1) The student benefit allowances provided for in the Nftv shall be covered by the state budget support granted for student benefit allowances and by the University's income under § 1 (h) of these Regulations and other income received under other agreements.
- (2) The University shall pay to the student:
 - a) socially based support, and,
 - b) merit-based support
 at the expense of the University's budget support granted under § 84 of the Nftv.
- (3) The University may award a "DUE scholarship" [Scholarship of the University of Dunaújváros] from its income through an application procedure as defined in these Regulations.
- (4) The University may use the funds available for student benefit allowances for the following purposes:
 - a) for the payment of social scholarships:
 - aa)* regular social scholarship,
 - ab)* extraordinary social scholarship,
 - ac)* the institutional part of the Bursa Hungarica Higher Education Municipal Scholarship,
 - ad)* the ministerial scholarship for foreign students,
 - ae)* basic support,
 - af)* support for participation in practical training;
 - b) for the payment of merit-based scholarships:
 - ba)* study scholarship award,
 - bb)* National Higher Education Scholarship,
 - bc)* university scholarship for professional, scientific, and public activities;
 - c) for the payment of the DUE Scholarship;
 - d) Stipendium Hungaricum Scholarship by Government Decree N° 285/2013. (VII. 26.);
 - e) Hungarian Scholarship for Young Christian Students under Government Decree N° 120/2017 (VI. 1.);
 - f) Diaszpóra Scholarship under Government Decree N° 203/2020. (V. 14.);
 - g) to finance institutional operating costs:
 - ga)* to support the production of notes, the purchase of electronic textbooks, teaching materials, and electronic tools for preparation, and the purchase of tools to support the studies of students with disabilities,
 - gb)* to support cultural and sporting activities,
 - gc)* to maintain and operate the residence halls,
 - gd)* to rent accommodation in the residence halls, to renovate the residence halls,
 - ge)* to support the operation of the Student Union, and

g/ to support the operation of student advisory bodies.

- (5) The Student Welfare Committee shall set up a scholarship fund - from the benefit allowances set out in § 5(4) ba) - for students participating in part-time studies in EEA countries based on § 81(3) of the Nftv.
- (6) For the payment of the benefit allowances according to § 5 (4) aa)-ab) and ae), the University shall use the funds provided for students participating in bachelor's and master's degree programs and tertiary vocational training and postgraduate specialization programs under the scope of these Regulations as follows:
 - a) a minimum of 20% of the benefit allowances under § 85/A a) of the Nftv [normative support for students], and
 - b) a minimum of 30% of the benefit allowances pursuant § 85/A(e) of the Nftv, the exact amount is, however, at the discretion of the institution [normative housing allowance], and
 - c) 56% of the benefit allowances under § 85/A(f) of the Nftv [normative allowance for textbooks, support for tickets, normative support for sport and culture].
- (7) 24% of the institutional amount of support under § 85/C(e) of the Nftv. [textbook, ticket support, sports and cultural normative] shall be used by § 5(4)(ea) for students in bachelor's and master's degree programs and tertiary vocational training and postgraduate specialization programs subject to these Regulations.
- (8) 20% of the institutional amount of support under § 85/C(e) of the Nftv. [normative allowance for textbooks, support for tickets, normative support for sport and culture] shall be used by § 5(4)(eb) for students under these Regulations.
- (9) The institutional amount of support under § 85/C(ab) of the Nftv. [National Higher Education Scholarship] shall be used by § 5(4)(bb) for students under these Regulations.
- (10) The institutional amount of support under § 85/A(d) of the Nftv. [residence halls support] shall be used by § 5(4)(ec).
- (11) The institutional amount of support under § 85/A(e) of the Nftv. [housing support] for students covered by these Regulations, shall be used by § 5(4)(ed), as determined by the Student Welfare Committee, however, up to a maximum of 70%.
- (12) A minimum of 1% of the institutional amount of support under § 85/A(a) of the Nftv [normative support for students] shall be used by § 5(4)(ee) for students covered by these Regulations.
- (13) In the case of the entitlements under § 5(4)(a) to (e), the support shall be paid exclusively as financial support to eligible students.
- (14) The scholarships provided for in § 5(4)(aa), (ac)-(af), (b), (c) shall be paid to students every month. The University shall arrange for the transfer of these benefit allowances to the account-keeping bank by the 10th day of the month in question at the latest, except the first month of the academic semester.
- (15) Students in full-time bachelor's and master's degree programs and tertiary vocational training and postgraduate specialization programs who receive a state-funded scholarship may receive support under the entitlements specified in § 5 (4) ba) and ae).
- (16) In the case of the entitlement specified in § 5(4)(bb) [National Higher Education Scholarship] a student enrolled in a full-time bachelor's or master's degree program may be awarded a scholarship.
- (17) Students enrolled in a full-time bachelor's and master's degree program, tertiary vocational training, or postgraduate specialization program may be awarded a scholarship under the entitlement specified in § 5(4) bc) [university scholarship for professional, scientific, and public activities].

- (18) The entitlement specified in § 5(4)(ad) [ministerial scholarship for foreign students] may be awarded to a student in a full-time bachelor's or master's degree program or to a student pursuing part-time studies.
- (19) A student who is entitled to social scholarship may receive support under the entitlements specified in § 4(4) *aa-ab*.
- (20) The amount available for the support of the production of notes may be used for the production of notes, for the support of their distribution to students, and for the purchase of equipment to support the studies of students with disabilities. The use of the support shall be subject to the prior approval of the University's Student Union, and the Rector shall inform the University's Student Union of the use of the support on an annual basis.
- (21) The Student Welfare Committee shall decide on the support of cultural and sporting activities with the consent of the University's Student Union under § 61 (2) of the Nftv:
- a) cultural activities shall include - in particular - cultural activities organized or provided for students within the framework of the University, event organization, career counseling, lifestyle and study counseling, mental health counseling, alumni culture fostering, and Selmec Heritage preservation;
 - b) sporting activities include - in particular - activities organized or provided for students in the context of higher education, physical exercise, sport, competition, education for a healthy lifestyle, and lifestyle counseling.
- (22) A student may receive support from only one higher education institution at a time under the support entitlements specified in § 5(4)(aa) and (d). If a student is a student at more than one higher education institution at the same time, he/she may receive this support from the higher education institution with which he/she first established a state-funded scholarship student status.
- (23) A student may receive a National Higher Education Scholarship at one institution. Where several institutions propose to recognize the same person, the student shall receive a National Higher Education Scholarship from the institution with which he/she first established a student status.
- (24) In the case of an additional (parallel) student status, the study scholarship award provided for in § 5(4)(ba) may be applied for based on the academic studies results achieved in the first and further bachelor's or master's degree programs.
- (25) The University shall determine in advance and publish on the University's website the entitlements and conditions of the support that may be provided to the student for one academic year.
- (26) The University shall determine in advance and publish on the University's website - for one academic year - the entitlements, conditions, and rates of the fees and the charges for non-payment and late payment, the fees for the residence hall accommodation and the amount of tuition fee under § 11(2) of these Regulations and § 83(2) of the Nftv.
- (27) The calculation of the support envelopes for the student benefit allowances specified in the annual budget shall be based on the student enrolment reports, taking into account the eligibility for the benefit allowances. The calculation of the benefit allowances shall be carried out and documented by the Study Office. Once approved, the Study Office will forward the list of benefit allowances accounted for by name, tax identification number, entitlement, account number, and date to the organizational unit designated by the Director-General for Economic Affairs for transfer via GIRO. Returned allocations that are incomplete must be corrected and replaced before the next accounting run.

§ 6: Conditions for Receiving Social Scholarships

§6/A: Regular and extraordinary social scholarships

- (1) The student entitled to social support may receive support under the entitlements set out in § 5(4) aa)-ab).
- (2) A student participating in full-time tertiary vocational training, bachelor's and master's degree programs who is enrolled in a state-funded scholarship training or has started his/her studies in a state-funded scholarship training and who would be entitled to a state-funded scholarship based on the number of semesters of the given degree program or vocational training.
- (3) The **regular social scholarship** under § 5 (4) aa) is a monthly benefit allowance provided for a period of training based on the student's social situation, by the procedures and principles laid down in the Student Welfare Committee's rules of procedure. Except for the first month of the academic semester, it must be paid into the student's account by the University by the 10th day of the month in question at the latest.
- (4) The monthly amount of the regular social scholarship shall not be less than 20% of the annual normative support for students, if the student is entitled to a regular social scholarship based on his/her social situation, taking into account the provisions of (9) and
 - a) is disabled or has a special need due to his/her state of health, or
 - b) is a person with a cumulative disadvantage, or
 - c) is a breadwinner, or
 - d) has a large family, or
 - e) is an orphan.
- (5) The monthly amount of the regular social scholarship shall not be less than 10% of the annual normative support for students, if the student is entitled to a regular social scholarship based on his/her social situation, taking into account the provisions of (9) and
 - a) is disadvantaged
 - b) his/her guardianship has ceased due to his/her majority, or
 - c) is a half-orphan.
- (6) The monthly amount of the regular social scholarship shall not be less than 10% of the annual normative support for students if the student is a foreign student in receipt of a scholarship under § 12, other than a scholarship for the duration of the part-time course.
- (7) The **extraordinary social scholarship** under § 5 (4) ab) is a one-off benefit allowance paid semi-annually from the annual budget to alleviate an unexpected deterioration in the student's social situation, by the procedure and principles laid down in the Student Welfare Committee's rules of procedure.
- (8) An extraordinary social scholarship may be provided based on an application by the student. A decision on the applications received shall be made at least once per month. Payment shall be made within eight working days of the decision.
- (9) When assessing the social situation of the student, the following shall be taken into account:
 - a) the number and income situation of the persons living together in the property where the student resides, registered or holding a residence permit,
 - b) the distance between the place of training and the place of residence, the duration and cost of the journey,
 - c) if the student does not live in a joint household within the meaning of the Social Security Contribution Regulation, the cost of living there,

- d) the amount of money the disabled student has to pay for the purchase and maintenance of special equipment, special travel needs, and the use of a personal assistant or sign language interpreter,
 - e) the regular medical expenses incurred by the student or a close relative living in the same household due to his/her state of health,
 - f) the number of dependants living in the same household as the student, in particular the number of dependent children,
 - g) the costs of caring for a dependent relative.
- (10) In the calculation of income, the average of the last three months shall be taken into account for income measured on a regular monthly basis and the average of the last twelve months of the last year for other income. At the request of the student, proven future changes in income shall also be taken into account.
- (11) The student's social situation shall be assessed once every academic semester and the result of this assessment shall be used for the assessment of both the social scholarship and the admission to the residence halls, as well as for any other need-based financial aid.
- (12) Preference will be given in the assessment of the application to:
- a) disadvantaged group of students,
 - b) persons on unpaid leave to care for their children, or in receipt of pregnancy and maternity allowance, childcare allowance and benefit, and child-raising allowance,
 - c) applicants belonging to a category of disabled applicants, on condition that the preferential treatment is granted only in the context of the circumstances giving rise to the preferential treatment and does not lead to exemption from the basic academic requirements for obtaining a diploma in bachelor's or master's degree programs or a certificate in tertiary vocational training or postgraduate specialization program.
- (13) Applications for regular and extraordinary social scholarships must be submitted via the NEPTUN system and addressed to the Student Welfare Committee. The form shall be determined by the Student Welfare Committee and published on the University's website, together with the deadline for submission of the application for regular social scholarship.
- (14) The amount of the benefit allowances shall be determined by the Student Welfare Committee based on a proposal by the University's Student Union. The amount of the scholarship shall be rounded to HUF 100.
- (15) The student applying shall be responsible for the authenticity of the information provided in the application. The Student Welfare Committee shall have the right of verification. In the event of an application containing false information maliciously, the applicant shall be excluded from receiving any social financial support for the duration of his/her further studies and may be subject to disciplinary proceedings.

§ 6/B: Bursa Hungarica Municipal Scholarship for Higher Education

- (1) The **Bursa Hungarica Municipal Scholarship for Higher Education** is a financial social benefit allowance, which is provided to students from two components: 1) the social scholarship donated by the municipal and county governments (hereinafter referred to as the municipal scholarship component) participating in the Bursa Hungarica Scholarship Scheme for Higher Education (hereinafter referred to as the Scholarship Scheme) and 2) the social scholarship (hereinafter: institutional scholarship component) established by the University based on the municipal scholarship.
- (2) The institutional scholarship component shall be available to students who have been granted support under the scholarship scheme by the municipality of their permanent residence and who are pursuing full-time studies in bachelor's or master's degree programs or tertiary vocational training.

- (3) The source of the institutional scholarship component shall be a separate source designated in the budget of the University. The institutional scholarship component shall be awarded by the Minister responsible for Education.
- (4) The maximum amount of the institutional scholarship component per person per month (hereinafter referred to as the "maximum amount") shall be published annually by the Minister responsible for Education in the official publication of the Ministerial Office.
- (5) The monthly amount of the institutional scholarship component shall be equal to the amount of the municipal scholarship component, however, shall not exceed the amount determined under paragraph (4).
- (6) Scholarships awarded under the Scholarship Scheme shall be provided solely based on the applicant's social situation and shall not be based on the applicant's academic studies performance.
- (7) The institutional scholarship component shall be independent of any other support provided by the higher education institution.
- (8) The scholarship awarded shall be paid to the student by the University. The University is obliged to verify the eligibility before starting the payment.
- (9) For a student who has commenced his/her studies at a higher education institution before the scholarship is paid, the payment of the institutional scholarship component shall commence in March and shall be paid in the same order as the student's benefit allowances. The payment of the municipal scholarship component shall start in March, yet not later than the payment of the first scholarship following the transfer to the higher education institution, when the scholarships due up to that date shall be paid, and shall continue to be paid in the same order as the institutional scholarship component.
- (10) If the student has started his/her higher education studies for the first time in the semester in which the scholarship is paid, the payment of the institutional scholarship component shall be made in the same order as the payment of the institutional student benefit allowances, starting in October (March in the case of cross-semester courses). The payment of the municipal scholarship component will start in October (March for cross-semester courses), yet not later than the first scholarship payment following the transfer to the higher education institution, when the scholarships due up to that date will be paid, and will then be paid in the same order as the payment of the institutional scholarship component.
- (11) In the months in which the student's student status is suspended, the payment of the scholarship shall be suspended in full, without any change to the final date for payment.
- (12) If the scholarship holder fails to meet the conditions for the scholarship, the university shall be obliged to terminate the payment of the scholarship. After the end of the academic semester, the University shall settle the outstanding scholarships with the application management organization by 30 June or 31 January at the latest. After the settlement of accounts, the applicant management organization shall notify the municipal and county authorities of the termination of the payment of the scholarship.
- (13) During the period of payment of the scholarship, the student receiving the scholarship shall notify the University and the application management organization in writing of any changes affecting the payment of the scholarship as soon as possible, yet not later than 15 days. The student must notify the University within 5 working days of any change in the following details:
 - a) the student's name, name at birth, mother's name, date and place of birth, nationality, permanent address and place of residence,
 - b) the name of the student's course of study and the work schedule,
 - c) postponement of studies.
- (14) A scholarship holder who fails to comply with his/her obligation to notify may be excluded from receiving the scholarship and from the following year's round of the Scholarship Scheme. The

scholarship holder must repay the unauthorized scholarship to the awarding university within 30 days. Scholarship holders who lose the scholarship due to failure to notify will not be entitled to any unpaid scholarship after the end of the academic semester (30 June or 31 January).

§ 6/C: Ministerial Scholarship for Foreign Students

- (1) The Ministerial Scholarship for Foreign Students shall be available to foreign students in full-time bachelor's degree programs, single-cycle training programs, and master's degree programs, and to foreign students carrying out part-time studies.
- (2) Further rules are set out in § 10-11 of these Regulations.

§ 6/D: Basic support

- (1) A student in full-time bachelor's and master's degree programs or tertiary vocational training who receives a state-funded scholarship may receive support under the entitlement specified in § 5(4)(ae).
- (2) A person who is a first-time student in a full-time tertiary vocational training, bachelor's degree program, a single-cycle training program with a state-funded scholarship shall be entitled – upon application - to basic support of 50% of the normative support for students – upon request - upon first enrolment if the student meets the conditions set out in § 6/A (4) - (5) of these Regulations.
- (3) A person who is a first-time student in a full-time master's degree program with a state-funded scholarship shall be entitled – upon application - to a basic support of 75% of the normative support for students upon first enrolment if the student meets the conditions set out in § 6/A (4) - (5) of these Regulations.

§ 6/E: Support for participation in practical training

- (1) The support for participation in practical training shall be awarded to a full-time bachelor's or master's degree program student on a state-funded scholarship for a maximum of one continuous semester of practical training, based on an application, for a maximum of one semester of study.
- (2) The scholarship shall be provided to students who complete the practical training at a distance of at least 50 km from the seat or site of the higher education institution, and who do not receive accommodation in a residence hall at that place, and whose distance from the place of practical training to the place of residence exceeds 49.9 km.
- (3) The monthly amount of the support for practical training may not exceed 10% of the annual amount of the normative support for students.

§ 7: Conditions for receiving merit-based scholarships

§ 7/A: Study scholarship award

- (1) Students participating in full-time bachelor's and master's degree programs and tertiary vocational training and postgraduate specialization programs with a state-funded scholarship may receive support under the entitlement specified in § 5(4)ba.
- (2) The study scholarship award specified in § 5(4)(ba) may be applied for based on the academic studies results achieved in the first and the further bachelor's or master's degree programs in the case of additional (parallel) student status.
- (3) Study scholarship awards are awarded for one academic semester. A maximum of 50% of the students of a higher education institution who are enrolled in a full-time program with a state-funded scholarship may receive a study scholarship award so that the monthly amount of the study scholarship

award granted to each student must reach the amount corresponding to 5% of the normative support for students.

- (4) In awarding study scholarship awards, when determining the group and number of recipients, it shall be ensured that the results obtained based on the same or similar study obligations are comparable and that the scholarships so awarded are of the same amount.
- (5) A student enrolled for the first time at the University shall not receive a study scholarship award during the first period of study after enrolment.
- (6) The amount of the study scholarship award shall be determined based on the student's academic studies performance in such a way that it is an incentive for the student's academic work.
- (7) The amount of the study scholarship award is determined based on the scholarship index calculated based on the previous active semester, which is the adjusted credit index.
- (8) Study scholarship awards shall be distributed among the degree/course programs on a pro-rata basis. The allocation shall be made by the Student Welfare Committee.
- (9) The amount of the study scholarship award is determined by the Student Welfare Committee based on the Student Welfare Committee's rules of procedure.
- (10) The amount of differentiation shall be determined annually by the Student Welfare Committee.
- (11) The academic studies results of a student who has transferred to full-time studies from another higher education institution or from another degree program or form of training within the University, who has participated in part-time studies abroad in the previous semester(s) or who has been registered to continue his/her studies after the suspension of his/her studies, shall be determined based on (8) and (13).
- (12) Only subjects completed in the previous active semester shall be counted to calculate the amount of the study scholarship award. Subjects recognized based on other studies shall not be taken into account unless the subject to be recognized was also completed in the semester in question, taking into account the regulations on credit transfer in the Studies and Examinations Regulations.

§ 7/B: National Higher Education Scholarship

- (1) The Minister for Higher Education shall, on the initiative of the Senate, award a National Higher Education Scholarship to students with outstanding performance.
- (2) The National Higher Education Scholarship may be awarded for a period of one full academic year (10 months). The monthly amount of the National Higher Education Scholarship shall be equal to one-tenth of the amount established for this purpose in the Budget Law.
- (3) The number of students eligible for a National Higher Education Scholarship shall be 0.8% of the number of full-time students in bachelor's and master's degree programs on state-funded scholarships as recorded in the statistical data release of 15 October of the previous year but shall be at least one per institution. The University Senate shall make its proposal under (5) separately for the students expected to be enrolled in a bachelor's or master's degree program at the time of the award of the National Higher Education Scholarship.
- (4) The National Higher Education Scholarship shall be awarded to a student on a state-funded scholarship or a full-time, self-funded bachelor's or master's degree program or single-cycle training program who is registered for at least two semesters and has acquired at least 55 credits during his/her current or previous studies.
- (5) The National Higher Education Scholarship shall be awarded using of a call for application. The call for applications shall be published on the University's website 30 days before the deadline for the application (Study Office), together with the criteria for the assessment of the application. Applications are submitted by the student through the NEPTUN system. Based on the applications, the University

Senate will propose to the Minister responsible for the awarding of the National Higher Education Scholarship by 1 August each year.

- (6) The National Higher Education Scholarship awarded for a given academic year shall be paid only in that academic year.
- (7) If the student's student status is terminated or suspended for any reason, the National Higher Education Scholarship shall no longer be paid to the student. In the case of studies that end in an odd semester of study according to the period of study, the entitlement to the National Higher Education Scholarship shall not cease if the student continues his/her studies in the second semester of the academic year in question. That is if the student's legal status as a student ends on 31 January (first semester of the academic year), but he/she continues his/her studies in the same higher education institution or another higher education institution in Hungary from 01 February (second semester of the academic year) (e.g. after a cross-semester admission procedure), then the higher education institution will continue paying the scholarship in the spring semester.
- (8) If in the case of a student who has applied for a National Higher Education Scholarship and has been rejected, and it is established in the course of a legal remedy procedure that the student is eligible for the National Higher Education Scholarship and would be entitled to it based on the criteria set out in (2) to (7) and based on the institutional allocation number, yet has not received it due to an institutional procedural error, the Minister responsible for Education shall be entitled to award the student a National Higher Education Scholarship. In such a case, however, the student shall not be taken into account to determine the amount of the National Higher Education Scholarship and the scholarship shall be paid by the University from the student's envelope or its income.
- (9) A student who has been awarded a National Higher Education Scholarship shall not be excluded from the study scholarship award.

§ 7/C: University scholarship for professional, scientific, and public activities

- (1) The University's scholarship for professional, scientific, and public activities is a monthly benefit allowance paid based on an application, for a fixed period, to students who perform activities beyond the curricular requirements.
- (2) The University's scholarship for professional, scientific, and public activities shall be awarded to all enrolled/registered students of the University who are enrolled full-time and who fulfill the curricular requirements (by the conditions prescribed by law). The scholarship may be awarded for verifiable outstanding performance.
- (3) Students may receive scholarships under (1) under the following entitlement:
 - a) outstanding activity in Students' Scientific Activities,
 - b) demonstrator activity,
 - c) outstanding cultural, artistic, and sporting activities,
 - d) continuous and outstanding public activity, and
 - e) outstanding activity in research at the University.
- (4) The list of students who have been awarded a university scholarship for professional, scientific, or public activities shall be published using announcement with the involvement of the University's Student Union (on the website of the University and the University's Student Union).
- (5) The application for the university scholarship for professional, scientific, and public activities shall be submitted via the NEPTUN system in the form of a request addressed to the Student Welfare Committee.

- (6) The Director General for Economic Affairs shall decide on the necessary reallocations between the envelopes based on a proposal from the University's Student Union.

§ 8: DUE Scholarship

[Scholarship of the University of Dunaúváros]

The Senate of the University, with the consent of the University's Student Union, has established a scholarship by § 5 (4) c) of these Regulations. The University may award a scholarship called "DUE Scholarship" to enrolled students beginning their studies to support their studies, according to the conditions and procedure specified in the current call for applications published on the website. The call for applications is approved by the Senate and the Director of Higher Education is responsible for the assessment of the applications received.

§ 8/A: MNB [Hungarian National Bank] Scholarship for Excellence

Students of the University may apply for the "MNB Scholarship for Excellence " based on the scholarship agreement between the University and the Hungarian National Bank. The University publishes the application criteria, the degree/course programs to be supported, and the decision-making procedure on its website.

§ 8/B: DUE Scholarship for Talent Management

[Scholarship of the University of Dunaúváros for Talent Management]

The Senate of the University, with the agreement of the University's Student Union, establishes a Scholarship for Talent Management. The detailed rules for the awarding of the scholarship are set out in the Regulations of the University's Talent Management Program.

§ 8/C: DUE Scholarship for its Internationalization

[Scholarship of the University of Dunaúváros for its Internationalization]

The Senate of the University, with the agreement of the University's Student Union, establishes a Scholarship for the Internalization of the University. The University publishes the application criteria and the decision-making procedure on its website. The scholarship is for a fixed period.

§ 8/D: DUE Corporate Scholarship

[CorporateScholarship of the University of Dunaúváros]

The Senate of the University, with the agreement of the University's Student Union may offer DUE Corporate Scholarship. The University publishes the application criteria with the specified enterprise and the decision-making procedure on its website. The scholarship is for a fixed period.

§ 8/E: DUE Special Sports Scholarship

[Special Sports Scholarship of the University of Dunaúváros]

- (1) The Senate of the University - on the recommendation of the University's Student Union - established a Special Sports Scholarship at the expense of its income within the framework of Sports Association agreements, not from the normative support for students.

- (2) The University publishes its calls for applications on its website. The scholarship is awarded by the Rector of the University to students, who in the opinion of the University perform outstanding activities.

§ 9: Financing of the operation costs of the University

§ 9/A: Support for cultural and sporting activities

- (1) By § 5 (4) eb), 20% of the institutional amount of the support [normative allowance for textbooks, support for tickets, normative support for sport and culture] provided for students covered by these Regulations under § 85/A f) of the Nftv. shall be used between the two activities.
- (2) 50% of the amount specified in (1) may be used to support sports activities, in particular physical exercise, sport, competition, healthy lifestyle education, and lifestyle counseling activities organized or provided for students within the University framework. It shall be used based on a cooperation agreement between the University of Dunaújváros and the Sports Association of Dunaújváros, with the agreement of the University's Student Union.
- (3) 50% of the amount specified in (1) may be used to support cultural activities. Cultural activities shall include all cultural events organized for students within the framework of the University, for the organization costs of which the amount of support established by the Regulation may be used. The use of the budget shall be decided by the University's Student Union, which shall inform the Senate thereof in the annual report.

§ 9/B: Benefit allowances and services in the residence halls

- (1) The student is placed in the residence hall based on an application via the Neptun system. Anyone who has applied for admission to the University or has established a student relationship, irrespective of the training or the study schedule, may apply for a place in the residence hall.
- (2) In the assessment of applications for the residence hall, preference shall be given to disadvantaged students who are unable to start or continue their higher education studies due to lack of a place in the residence hall.
- (3) The application for residence hall accommodation shall be displayed in the manner and place specified in the Organizational and Operational Rules and Regulations of the residence hall.
- (4) Residence hall placement shall be awarded using an application. Applications shall be decided based on a fixed points system.
- (5) The scoring system shall be made available before the submission of applications.
- (6) The points system shall take into account as criteria the social status of the student as defined in § 6/A (9), his/her academic studies performance, his/her work for the student community, the study schedule of his/her training, and his/her exemption under § 4 (4) of the Regulations.
- (7) The Residence Hall Committee shall decide on all matters related to admissions.
- (8) Admission to a residence hall shall constitute a residence hall membership.
- (9) The Organizational and Operational Rules and Regulations of the residence hall shall define the rights and obligations of students arising from the status of residence hall membership, the rules of operation of the residence hall, the conditions for the use of the additional services provided by the residence hall, the rules of coexistence in the residence hall and the procedure for the processing of applications for admission.
- (10) When an application is submitted by a student who is enrolled in full-time training with a state-funded scholarship and

- a) belongs to a disadvantaged group of students within the meaning of § 41(1)(a) of the Nftv., or
- b) is a foreign national who is entitled to this right based on legislation, an international agreement, or a bilateral convention to support his/her studies,

must be admitted to the residence hall.

- (11) A fee shall be paid for accommodation in a residence hall by Table 4 of Annex 1. The fee shall be payable for the provision of accommodation and the basic services associated with it ensuring its proper use. The amount of the basic services shall be determined based on the comfort level of the residence hall. The residence hall may provide additional services, the use of which is at the student's discretion.
- (12) At the time of admission to the residence hall, the amount of the fee for accommodation in the residence hall shall be determined by the legislation and the student shall be informed of the additional or supplementary services provided by the residence hall. The residence hall reserves the right to change the fee for additional services. Under § 4(4) of the Regulations, the residence hall may grant a discount on the payment of the fees by the residence hall's rules and regulations.
- (13) The Government shall determine the maximum amount of the fee that may be charged for the accommodation provided by the residence hall and for the mandatory services related thereto (hereinafter referred to as "basic services"), the conditions for the classification of the residence hall accommodation according to the comfort level and the scope of the basic services.
- (14) At the University, the representation of the interests of students in the residence halls shall be carried out by the University's Student Union.
- (15) The residence hall is primarily responsible for the accommodation of students of the University pursuing their first bachelor's degree in a state-funded form of study during the period of study, as well as for the accommodation of foreign students who have concluded a study contract with the University, providing them - against payment of a fee - with the necessary basic care and additional services.
- (16) Within the framework of the basic residence hall service, the University shall provide the material conditions prescribed in Annex 3 of Government Decree N° 87/2015 (IV.9.) for students living in residence halls.
- (17) A student accommodated in the residence hall shall be entitled to operate his/her electrical equipment - except for personal computers, and consumer electronics and low-power household appliances - with the prior permission of the Head of the residence hall. The student must observe the regulations on fire, accident, and contact safety when using the equipment. The University may require a student operating electrical equipment subject to a permit to pay the appropriate electrical consumption charge.
- (18) Residence halls shall be classified on a four-level comfort scale.
- (19) The classification according to the comfort level shall primarily take into account the condition of the building, the provision of bathroom facilities, and the number of students accommodated in a room. Other conditions applied in the institution shall be laid down in the regulations governing the organization and operation of the residence halls.
- (20) The classification of individual places shall be subject to an agreement between the Head of the Higher Education Institution and the Student Union, to be concluded by 30 May preceding the start of the academic year, stating that:
 - a) only level I classification may be allocated to residence hall places, where the bathrooms are shared, where there are 3 or more persons per room, and where the building has not been renovated within 10 years;
 - b) level II classification may be allocated to residence hall places, which accommodate fewer than 3 persons per room;

- c) level III classification may be allocated to residence hall places, if there is a complete bathroom in each room or double room and the number of persons per room is less than 3;
 - d) level IV classification may be allocated to residence hall places if they have complete bathroom facilities in each room or two rooms, accommodate fewer than 3 persons per room, and have been renovated within 10 years.
- (21) To apply (18) to (20), renovation shall mean any investment which, in terms of the cost expenditure is decisive about the total value of the residence hall, improves the living conditions in the residence hall, excluding expenditure intended to preserve the condition of the residence hall.
- (22) The monthly amount of the fee for residence hall accommodation set out in the institution's rules and regulations on fees and benefit allowances may not exceed the annual amount of the residence hall normative allowance per student for students participating in a fully state-funded / partly state-funded training:
- a) 8% for category I accommodation,
 - b) 10% for category II accommodation,
 - c) 12% for category III accommodation, and
 - d) 15% for category IV accommodation.
- (23) The University shall provide accommodation for students in the buildings of the Antal Kerpely Residence Hall, which shall be classified as category IV. The fee may vary according to the number of places available, yet may not exceed 15% of the annual residence hall normative allowance.
- (24) The basic residence hall service shall be understood to be at least the continuous provision and operation of the conditions required by law for the authorization of the operation of the residence hall, as well as, the operation of personal computers, entertainment electronic devices, and low-consumption household appliances.
- (25) The fees for additional services in addition to the basic service shall be determined annually together with other residence hall fees with the agreement of the Residence Hall Council (Annex 1, Table 4).

§ 9/C: Support for textbooks and notes, support for the production of notes

- (1) 24% of the institutional amount of the support [normative allowance for textbooks, support for tickets, normative support for sport and culture] under § 85/A (1) f) of the Nftv. for students participating in bachelor's and master's degree programs and tertiary vocational training and postgraduate specialization programs subject to these Regulations, shall be used by § 5 (4) ea).
- (2) The amount specified in (1) may be used for the purchase of electronic textbooks, teaching materials, and electronic tools for preparation, provided that it is used by the University for the production or purchase of digital teaching materials or for the purchase of tools to assist the studies of students with disabilities.
- (3) The use of the support shall be subject to the prior opinion of the University's Student Union, and the Rector shall inform the Student Union of the use of the support on an annual basis.

III. PROVISIONS FOR THE STUDY OF FOREIGN STUDENTS IN HUNGARY AND HUNGARIAN STUDENTS ABROAD

§ 10: Provisions for students of foreign nationality

- (1) A scholarship shall be awarded by the Minister for Higher Education to a student enrolled in a state-funded scholarship program at a state-recognized higher education institution under a bilateral international agreement, except for a student enrolled in a state-funded scholarship doctoral program. The scholarship awarded is for ten or twelve months per year.
- (2) The monthly amount of the ministerial scholarship shall correspond to:
 - a) for students enrolled in other bachelor's and master's degree programs, 34% of the annual amount of the student's normative allowance as defined in the Budget Law,
 - b) in the case of students in doctoral studies, one-twelfth of the annual amount of the normative allowance established for this purpose in the Budget Law.
- (3) The Ministerial Scholarship shall be paid by the higher education institution with which the student has his/her legal status.
- (4) A non-Hungarian student pursuing a bachelor's or master's degree program in Hungary with a fully state-funded / partly state-funded scholarship, in the case of whom this is stipulated by a bilateral or multilateral international contract, shall be entitled to residence hall accommodation for 12 months per year.
- (5) The provisions of (1) to (5) shall apply to non-Hungarian nationals participating in part-time studies based on an international agreement, with the exception that the scholarship awarded shall be for the duration of the part-time studies.
- (6) The Minister responsible for Education may award a scholarship for ten months to a student who is a student in a state-funded scholarship program at a state-recognized higher education institution subject to the Status Law, except for a student in a state-funded scholarship doctoral program.
- (7) The monthly amount of the Ministerial Scholarship shall be equal to 15% of the student's normative allowance as defined in the Budget Law.
- (8) A student may obtain the scholarship by applying for it. The application shall be administered by Eötvös Lóránd University.
- (9) The call for applications shall include:
 - a) the purpose of the scholarship,
 - b) the range of eligible persons for the scholarship;
 - c) the rights and obligations of the scholarship holder about the scholarship;
 - d) the person entitled to decide;
 - e) the person responsible for administering the application and the person entitled to conclude the contract;
 - f) the information and accountability obligations of the scholarship holder;
 - g) the deadlines (submission, assessment, notification) and their dates and places;
 - h) the possibility of submitting failing information.
- (10) For the payment of the scholarship, the provisions of (1) to (7) shall apply.
- (11) In the case of non-Hungarian citizens participating in part-time training under the Status Law, (1) to (5) shall apply, except that the scholarship awarded shall be for the duration of the part-time training.
- (12) A scholarship may be awarded by the Minister responsible for Education to a non-Hungarian citizen student who is enrolled in training in Hungary at his/her own expense (self-funded training).

- (13) The Minister responsible for Education shall call for applications within the limits set by the Budget Law.
- (14) The assessment of the application shall be based on the budgetary allocation and the academic studies performance of the applicants.
- (15) Applications must be submitted at the University. Applications shall be ranked by the University, which shall forward the ranked applications to the organization referred to in (13). The Minister for Higher Education shall decide on the applications based on the ranking and the principles laid down in (14), where necessary with the assistance of experts.
- (16) The call for applications shall be published on the website of the Ministry of Human Resources and distributed to all higher education institutions.
- (17) The deadline for the submission of applications shall not be earlier than 30 days after publication.
- (18) A student who has the right of free movement and residence according to a special law shall have the same rights and obligations as a student of Hungarian nationality attending higher education as regards the fees to be paid and the benefit allowances to be received.

§ 11: Support for students participating in part-time training abroad

- (1) If a student participating in a state-funded scholarship training is enrolled in a part-time training in an EEA state in which his/her studies can be counted towards the University's studies, the student may receive a scholarship from the University for the period of study abroad, as defined in § 81(4) of the Nftv.
- (2) A student shall be entitled to a scholarship as defined in § 81(3) of the Nftv. if he/she has commenced his/her studies abroad with the consent of the University. The University shall determine in its Regulations on Studies the conditions under which it shall agree to study abroad, with the proviso that if the student is pursuing his/her studies in the bachelor's degree program, he/she may receive a scholarship if he/she has already completed at least sixty percent of the credits. The annual amount of the scholarship may not be less than three times the student's fully state-funded or partly state-funded scholarship. The University shall plan and budget the scholarship fund each year by § 5(5) of these Regulations.
- (3) The University shall support the participation of supported students in part-time training abroad using supplementary support, the amount of which shall be set at 0.5% of the scholarship. The International Office of the University shall call for applications for this additional support, which shall be assessed with the agreement of the Student Welfare Committee.
- (4) In the case of scholarships awarded from the scholarship fund provided for in § 81(4) of the Nftv:
 - a) the award of the scholarship shall be decided by public application,
 - b) the procedure and principles for the award of the scholarship shall be decided by agreement of the Student Union,
 - c) the call for applications shall be published in the usual manner in the higher education institution and on the website of the higher education institution,
 - d) students shall have at least 30 days from the date of publication to submit their applications,
 - e) the higher education institution shall arrange for the transfer of the scholarship preferably before the student's departure, however, no later than 15 days after departure,
 - f) in the case of unsuccessful part-time studies, the higher education institution may require repayment of up to half of the scholarship.

§ 12: Application assessment and awarding procedure for scholarships to assist Hungarian citizens to study at a state-recognized higher education institution abroad

- (1) Hungarian citizens may pursue studies at a foreign higher education institution without a permit.
- (2) The Ministry headed by the Minister responsible for Education may assist Hungarian citizens in their studies at a state-recognized higher education institution abroad using scholarships, which may be awarded based on application.
- (3) If the Hungarian citizen belongs to a national or ethnic minority, the Ministry headed by the Minister shall assist participation in higher education studies in the mother tongue using scholarships, which may be awarded based on application.
- (4) Hungarian citizens may apply for a student loan if they are studying for a degree at a state-recognized higher education institution in an EEA state.
- (5) Participants undertaking studies abroad as defined in this § shall be entitled to a student card.
- (6) Scholarships to assist Hungarian citizens in their studies at a state-recognized higher education institution abroad may be awarded by public application.
- (7) The application is:
 - a) for Hungarian citizens belonging to a national or ethnic minority, in their mother tongue, as specified in the bilateral international contract with the country concerned,
 - b) to support full-time or part-time studies abroad at a state-recognized higher education institution.
- (8) The Minister responsible for Education shall issue the call for applications within the limits set by the Budget Law.
- (9) The assessment of the application shall be based on the relevant bilateral or multilateral international agreements and the academic studies performance of the applicants.
- (10) The Minister responsible for Education shall decide on applications based on the principles laid down in (9), where necessary with the assistance of experts, and shall notify the applicant and, in the case of students, the University.
- (11) The call for applications shall be published on the website of the Ministry of Human Resources and shall also be sent to all higher education institutions and the national minority self-government of the national and ethnic minority concerned.
- (12) The deadline for the submission of the application shall not be earlier than 30 days from the date of publication. Within the limits set by the Budget Law, the application shall be announced by the Minister responsible for Education and conducted by the organization designated by the Minister responsible for Education.

IV. SUPPORT FOR THE OPERATION OF THE STUDENT UNION

§ 13: Support for the operation of the Student Union

- (1) 6% of the student's normative allowance is used to support the functioning of the University's Student Union. The use of the amount received shall be governed by the Statutes of the University's Student Union, and the chairperson of the University's Student Union shall report annually to the Senate on the use of the money.

V. FEES PAYABLE BY STUDENTS

§ 14: Fees

- (1) In the framework of state-funded scholarship training, in addition to what is specified in § 81 of the Nftv, the student may use the following against paying a fee:
 - a) the teaching of subjects - specified in the curriculum of the bachelor's and master's degree program in Hungarian and taught in Hungarian - in a language other than Hungarian, at the student's choice,
 - b) items produced by the tools and means of the University, provided by the University to the student, which become the property of the student (e.g. reproduced study guides),
 - c) the use of University facilities (library, laboratory, computer, sports and leisure facilities) and equipment outside the scope of free services,
 - d) accommodation in a residence hall with or without talent management, including the use of the facilities of the residence hall, in particular the library, laboratory, computer, sports, and leisure facilities.
- (2) The University's Regulations on Studies and Examinations shall make the third and subsequent examinations in the same subject, as well as the failure to fulfill or late fulfillment of the obligations set out in the Regulations (hereinafter referred to as the Regulations on Studies and Examinations), subject to payment. The amount of the payment obligation may not exceed 5% of the student's normative allowance.
- (3) The procedure for determining the fees that may be charged under (1) to (2) shall be laid down in these Regulations, subject to the restriction that they may not be lower than the cost-price.
- (4) If a student is enrolled in training with a state-funded scholarship, he/she may also participate in the education as a visiting student by the provisions of this §.
- (5) A fee may be charged for additional services in the residence hall in addition to the basic services in the cases specified in these Regulations.
- (6) If a student is enrolled in self-funded training, he/she shall pay a cost-price for the services specified in § 81 (1) to (2) of the Nftv, and a fee for the services specified in § 82 (1) of the Nftv. The procedure for determining and amending the fees is set out in these Regulations. Based on these Regulations, the student and the University shall agree on the amount of the fees. The amount of the tuition fee shall be published in the admission brochure.
- (7) The University shall determine the amount of the tuition fee, taking into account all expenses related to the training, subject to the restriction that the amount of the tuition fee shall not be less than 50% of the running expenses per student calculated for the professional task. A refund of a fixed pro rata share of the tuition fee paid shall be made if the student announces before the start of the training period that he/she is to terminate or discontinue his/her student status by § 15(6) of these Regulations.
- (8) The University may agree with a business organization to establish a student relationship with persons designated by the business organization. Based on such an agreement, a student relationship may be established with a person who otherwise fulfills the conditions laid down in this law. The agreement shall stipulate that all costs relating to the training of students are to be paid by the business organization.
- (9) The University may agree with a business organization to organize for the designated employees of the business organization partial knowledge training which includes any course or module of the University or, if required, a course designed with the development of new learning materials. The tuition fee for the training is set out in the agreement. The University is obliged to issue a micro-certificate of academic studies performance from its study system, including the subject description (subject matter).

- (10) The fees for the services specified in §14 (1) shall be determined by the Director General for Economic Affairs based on the Rules on Tuition Fees. The amounts of the fees are set out in Table 3 of Annex 1 to these Regulations.
- (11) The exam to improve a mark is free of payment for a student, whose performance in an exam is qualified with a failed mark in a subject that is taken for the first time.
- (12) If an exam to improve the mark as defined in (2) is qualified with a failed mark, the student shall pay the fee specified in Table 3 of Annex 1 to these Regulations for the repeated exam to improve the mark, regardless of the number of times the subject has been taken.
- (13) A student whose performance in the semester in question was not assessable under the Studies and Examinations Regulations shall be required to pay a fee for leaving the course at the end of the semester's study period. The amount of this fee is set out in Table 3 of Annex 1 to these Regulations.
- (14) After the termination of the student's student status, the following are subject to a fee:
 - a) consultation of the preparation of a thesis, and
 - b) the final examination.

The fees payable are set out in Table 3 of Annex 1.
- (15) A student who fails to appear for the exam(ination) without justification and whose knowledge cannot be assessed shall be liable to pay the fees set out in Table 3 of Annex 1, under the relevant provision of the Studies and Examinations Regulations.
- (16) For the subject Physical Education, (2) to (3) shall apply mutatis mutandis.
- (17) A student with a state-funded scholarship or a student in self-funded training shall be entitled to a free first retake of a failed subject. For subsequent retakes, the student shall pay the fees set out in Annex 1, Table 3.
- (18) A student participating in a state-funded scholarship training shall pay the credit fee specified in Table 2 of Annex 1 for the subjects taken in addition to those specified in § 6(1)(a) of these Regulations for the degree program in question for a chosen specialization.
- (19) Students shall pay an enrolment fee at the time of enrolment and a registration fee in subsequent semesters after enrolment, except in the case of courses with a state-funded scholarship. The amount of the enrolment/registration fee is set out in Table 3 of Annex 1 to these Regulations.
- (20) A student who fails to comply or is late in complying with the obligations set out in the Regulations on Studies and Examinations of the University of Dunaújváros and these Regulations shall pay the fee set out in Table 3 of Annex 1, N° 1, on a case-by-case basis.
- (21) The fees payable under § 4(1)(h) of these Regulations for the additional, non-first issue of all documents relating to the training are set out in Table 3 of Annex 1.

§ 15: Tuition fee

- (1) Determination of the tuition fee:
 - a) The annual tuition fee for the first academic year of a student (new enrolment, transfer, change of degree/course program) is accepted by the Maintainer within the framework of these Regulations - in euros for foreign students - and is determined by the Director General for Economic Affairs based on the Tuition Fee Regulations. The amount of the tuition fee is set out in Tables 2(a) to (c) of Annex 1 to these Regulations, broken down by level of training and by degree/course program.

- b) The University shall publish the annual tuition fee of all announced bachelor's and master's degree programs and tertiary vocational training and postgraduate specialization programs in the Higher Education Admission Guide.
 - c) In the second and subsequent years, the tuition fee shall not exceed the tuition fee of the previous academic year increased by the consumer price index published by the Central Statistical Office for the previous year.
 - d) The enrolment of students who have been admitted or transferred to self-funded training is subject to the conclusion of a training contract and the payment of the tuition fee in one lump sum. The tuition fee payable by students enrolling for, transferring to, or changing degree/course programs for the academic year 2010/2011 and thereafter shall be paid in one lump sum as set out in Table 2 of Annex 1.
 - e) Students enrolled and registered in tertiary vocational training and postgraduate specialization programs shall pay the tuition fee in one lump sum set out in Table 2 of Annex 1.
- (2) For subsequent semesters after enrollment, the deadline for a student registering for an active semester to pay his or her tuition fee is as follows:
- a) 15 September for the fall semester and 15 February for the spring semester.
- (3) Table 2 of Annex 1 of these Regulations shows the cost of one credit per semester per year of registration, transfer, and change of degree/course program, broken down by level of training and by degree/course program.
- (4) If a student takes a subject - not belonging to his/her training – more than 10% specified in § 49(2a) of the Nftv., the subject registration fee shall be calculated from the amount in HUF per credit as specified in Table 2 of Annex 1, and paid by (2).
- (5) In the case of students enrolled before 1 September 2010, the 0-credit subject (e.g. physical education) required by the model curriculum shall be included in the tuition fee as paid, provided that it is not a second repeated subject (third occasion for taking the subject up). In the case of a third take-up of a subject, the tuition fee is set out in Table 3 of Annex 1 to these Regulations.
- (6) The University shall conclude a written contract with the student at the time of enrolment. The contract shall specify the fees to be paid by the student in the first academic year and the terms of payment. The contract shall be kept for 10 years. In the case of foreign students, more detailed rules are set out in § 17.
- (7) Refund of the tuition fee paid
- a. If the student has registered for the semester, and paid the tuition fee, but has not started his/her studies and notifies the Service Provider in writing within 1 month (1 October, 1 March) after the beginning of the current semester, 70% of the amount paid shall be refunded to the student upon request.
 - b. If the student has not paid the tuition fee, has taken up his/her subjects, and has not started his/her studies and notifies the Service Provider in writing within 1 month (1 October, 1 March) after the start of the current semester, the student shall pay 30% of the tuition fee by the last day of the second month of the semester (31 October, 31 March).
 - c. If the student or his/her proxy withdraws the declaration of maintenance of the student status after 1 October for reasons of force majeure (birth, accident, illness, or other unforeseen reason), the student will be refunded - within 15 days of the date of the declaration - 70% of the total amount of the tuition fee already paid on a pro-rata temporis basis (taking into account the remaining weeks of the study period). If the student does not pay the tuition fee on time, he/she is obliged to pay 30% of the total tuition fee and the amount exceeding the pro-rata (refundable) part of the 70%.

- d. If the Service Provider does not start the training specified in the training contract or if the training is suspended due to the fault of the Service Provider, the student shall be refunded the full amount of the tuition fee paid.
- (8) In the case of students - own employees - participating in self-funded training, the employer may grant a discount on the fees and cover the tuition fee of the training as a means of support for studies related to the job, as provided for in the study contract.

In exceptional cases, the Rector may, based on a proposal from the University's Student Union, grant a discount on the fees and cover the tuition fee for students who are participating in self-funded training.
- (9) In the cases regulated in (7), an application shall be submitted via the NEPTUN system.

§ 16: End use of fees paid

- (1) Students can pay their training-related fees through the NEPTUN system using their individual collective accounts. Student payments may only be made against the cover available in the individual collective account and up to the limit of the cover. It is the student's responsibility to ensure the cover. Any amount not used in the individual collective account can be transferred back to the student's bank account.
- (2) The amount collected from the fees paid by the students may be used by the annual budget approved by the Senate.

§ 17: Special rules for foreign students

- (1) Registration is subject to the payment of the registration fee into the foreign currency collective account, the amount of which is set out in Table 3/a of Annex 1 to these Regulations.
- (2) In addition to the conclusion of the training contract and the documentary requirements, enrolment is subject to the payment of the tuition fee, the general deposit, the registration fee, the semester residence hall fee in foreign currency, and the health insurance.
- (3) The payment of the tuition fee shall be made by bank transfer. The date of receipt of the tuition fee into the University's collective account shall be considered as the date of payment for enrolment/admission, however, the student may present bank statements of bank transactions to the Study Office to speed up procedures. If the money is not received within the period open to the realization of the payments, the student will lose all rights related to the financial transaction. In such cases, there is no right of appeal.
- (4) The tuition fee must always be paid for one academic year (two semesters) before the start of studies or, after the preparatory year, at the end of the academic year, by the last day of the 2nd week following the exam period. An exception to this rule is made if the student can demonstrate to the institution that he/she will complete his/her studies in the first semester of the academic year and will be able to obtain a degree from the institution. In this case, the student is only obliged to pay the tuition fee for the first semester.
- (5) The University may charge an administrative service fee for the services specified in the Annex based on Table 3/a of Annex 1 (e.g. general deposit, registration fee, etc.).
- (6) Service charges shall be paid in HUF via the University's Neptun system.
- (7) In the event of repeated non-payment, the late fee may be reimposed.
- (8) The fees shall be set by the University Senate for the academic year in question.
- (9) If a student fails to pay any of the tuition fees or other fees prescribed for him/her, he/she shall not be entitled to other services and discounts, to request certificates or copies thereof. If the applicant's

visa application is rejected and he/she is unable to start his/her studies at the institution for this reason, he/she shall be entitled to a refund of all the amounts paid, except for the registration fee as set out in Table 3/a of Annex 1.

- (10) If the applicant's visa application is successful yet the applicant does not arrive at the institution,
- a) he/she is eligible for a refund: 70% of the tuition fees for the first semester, the full amount of the tuition fees for the second semester, the deposit, the textbook fees, and the residence hall accommodation fee in the case of force majeure (birth, accident, illness or other unforeseen event);
 - b) in case of other reasons not mentioned under a): he/she is entitled to a refund of the deposit only.

Point (a) of this paragraph shall be examined as a case of force majeure using an application available through the Neptun system. The request shall be examined by the Academic Studies Committee. Force majeure is defined as childbirth, accident, illness, or other unexpected cause. In all cases, the reason must be supported by a document with diplomatic authentication.

- (11) **In the case of new students,**
- a) if the student arrives at the institution and requests the termination of his/her legal status by 30 September (31 October for students in preparatory training and 28 February for students in cross-semester training), he/she is entitled to a refund of the following fees: the residence hall accommodation fee for the months of the stay in the institution other than the months of residence, the textbook fee, 70% of the tuition fee for the first semester and the full amount of the tuition fee for the second semester. The amount of the deposit is refunded;
 - b) if the student arrives at the institution and requests the termination of his/her legal status after 30 September and no later than 31 October (30 November for students in preparatory studies and 31 March for students in cross-semester training), he/she is entitled to a refund of the following fees: the residence hall accommodation fee for the months of the stay in the institution other than the months of residence, 50% of the tuition fees for the first semester and the full amount of the tuition fees for the second semester. The unused amount of the deposit will be refunded.
- (12) **An upper-year student** may at any time during his/her studies request the termination of his/her legal status. From the tuition fees paid for the academic year, he/she is
- a) entitled to receive the full amount of the tuition fee for the semester not started;
 - b) entitled to receive a refund of the tuition fee for the semester that has begun, based on the provisions of § 15 (7).
- (13) The condition for spending the summer vacation in Hungary is the payment of the tuition fee for the next academic year by 30 June, or the deadline for the residence permit allows it.
- (14) If the student intends to take a subject not included in the model curriculum or if the student intends to take a subject from the model curriculum over 10% of the subjects included in the model curriculum as defined in § 49(2a) of the Nftv., he/she shall pay a separate fee for taking the subject based on the credit value of the subject taken. The fee for taking up a subject is set out in Annex 1, Table 3.
- (15) The foreign student may claim back the amount remaining on his/her collective account after the termination of his/her legal status using a refund request. The minimum amount that can be refunded is HUF 1,000 for HUF balances and EUR 25 for foreign currency balances.

ANNEXES

Annex 1: Student fees and benefit allowances

Table 1: Minimum or maximum amount of financial support for students:

Benefit allowances	Amount
Study scholarship award	min. 8,330 HUF/month
Regular social scholarship	min. 16,600 HUF /month
Extraordinary social scholarship	max. 60,000 HUF /month
National Higher Education Scholarship	see Government Decree
BURSA HUNGARICA Municipal Scholarship for Higher Education	Bursa Regulations
Stipendium Hungaricum Scholarship	Government Decree N° 285/2013. (VII. 26.) as amended by Government Decree N° 81/2015. (III. 31.)

Table 2: Tuition fees on the self-funding basis:

a)

Tertiary Vocational Training		Tuition fees on self-funded basis according to the year of enrolment																								
		Full-time	Correspondence	Full-time	Correspondence	Full-time	Correspondence	Full-time	Correspondence	Full-time	Correspondence	Full-time	Correspondence	Full-time	Correspondence	Full-time	Correspondence	Full-time	Correspondence	Full-time	Correspondence	Full-time	Correspondence	Full-time	Correspondence	
		academic year 2025/26		from cross semester of the academic year 2024/25		academic year 2024/25		academic year 2023/24		academic year 2022/23		academic year 2021/22		academic year 2020/21		academic year 2019/20		academic year 2018/19		academic year 2017/18		academic year 2016/17		academic year 2015/16		academic year 2014/15
Business Administration and Management	HUF/semester	176 000 HUF	165 000 HUF	176 000 HUF	165 000 HUF	160 000 HUF	150 000 HUF	160 000 HUF	150 000 HUF	160 000 HUF	150 000 HUF	160 000 HUF	150 000 HUF	160 000 HUF	150 000 HUF	160 000 HUF	140 000 HUF	120 000 HUF	140 000 HUF	120 000 HUF	140 000 HUF	120 000 HUF	140 000 HUF	120 000 HUF	120 000 HUF	120 000 HUF
	Credit fee**	5 800 HUF	5 500 HUF	5 800 HUF	5 500 HUF	5 000 HUF	5 000 HUF	5 000 HUF	5 000 HUF	5 000 HUF	5 000 HUF	5 000 HUF	5 000 HUF	5 000 HUF	5 000 HUF	5 000 HUF	4 000 HUF	4 000 HUF	4 000 HUF	4 000 HUF	4 000 HUF	4 000 HUF	4 000 HUF	4 000 HUF	4 000 HUF	4 000 HUF
Business Information Technology	HUF/semester	198 000 HUF	176 000 HUF	198 000 HUF	176 000 HUF	180 000 HUF	160 000 HUF	180 000 HUF	160 000 HUF	180 000 HUF	160 000 HUF	180 000 HUF	160 000 HUF	180 000 HUF	160 000 HUF	180 000 HUF	140 000 HUF	120 000 HUF	140 000 HUF	120 000 HUF	140 000 HUF	120 000 HUF	140 000 HUF	120 000 HUF	120 000 HUF	120 000 HUF
	Credit fee**	6 600 HUF	5 800 HUF	6 600 HUF	5 800 HUF	5 000 HUF	5 000 HUF	5 000 HUF	5 000 HUF	5 000 HUF	5 000 HUF	5 000 HUF	5 000 HUF	5 000 HUF	5 000 HUF	5 000 HUF	4 000 HUF	4 000 HUF	4 000 HUF	4 000 HUF	4 000 HUF	4 000 HUF	4 000 HUF	4 000 HUF	4 000 HUF	4 000 HUF
Computer Science Engineering	HUF/semester	198 000 HUF	198 000 HUF	198 000 HUF	198 000 HUF	180 000 HUF	180 000 HUF	180 000 HUF	180 000 HUF	180 000 HUF	180 000 HUF	180 000 HUF	180 000 HUF	180 000 HUF	180 000 HUF	180 000 HUF	140 000 HUF	120 000 HUF	140 000 HUF	120 000 HUF	140 000 HUF	120 000 HUF	140 000 HUF	120 000 HUF	120 000 HUF	120 000 HUF
	Credit fee**	6 600 HUF	6 600 HUF	6 600 HUF	6 600 HUF	5 000 HUF	5 000 HUF	5 000 HUF	5 000 HUF	5 000 HUF	5 000 HUF	5 000 HUF	5 000 HUF	5 000 HUF	5 000 HUF	5 000 HUF	4 000 HUF	4 000 HUF	4 000 HUF	4 000 HUF	4 000 HUF	4 000 HUF	4 000 HUF	4 000 HUF	4 000 HUF	4 000 HUF
Engineer Assistant	HUF/semester	198 000 HUF	198 000 HUF	198 000 HUF	198 000 HUF	180 000 HUF	180 000 HUF	180 000 HUF	180 000 HUF	180 000 HUF	180 000 HUF	180 000 HUF	180 000 HUF	180 000 HUF	180 000 HUF	180 000 HUF	180 000 HUF	180 000 HUF	180 000 HUF	180 000 HUF	180 000 HUF	180 000 HUF	180 000 HUF	180 000 HUF	180 000 HUF	180 000 HUF
	Credit fee**	6 600 HUF	6 600 HUF	6 600 HUF	6 600 HUF	5 000 HUF	5 000 HUF	5 000 HUF	5 000 HUF	5 000 HUF	5 000 HUF	5 000 HUF	5 000 HUF	5 000 HUF	5 000 HUF	5 000 HUF	5 000 HUF	5 000 HUF	5 000 HUF	5 000 HUF	5 000 HUF	5 000 HUF	5 000 HUF	5 000 HUF	5 000 HUF	5 000 HUF
Television Program Editor	HUF/semester	134 000 HUF	132 000 HUF	134 000 HUF	132 000 HUF	140 000 HUF	120 000 HUF	140 000 HUF	120 000 HUF	140 000 HUF	120 000 HUF	140 000 HUF	120 000 HUF	140 000 HUF	120 000 HUF	140 000 HUF	120 000 HUF	140 000 HUF	120 000 HUF	140 000 HUF	120 000 HUF	140 000 HUF	120 000 HUF	140 000 HUF	120 000 HUF	120 000 HUF
	Credit fee**	5 100 HUF	4 400 HUF	5 100 HUF	4 400 HUF	4 000 HUF	4 000 HUF	4 000 HUF	4 000 HUF	4 000 HUF	4 000 HUF	4 000 HUF	4 000 HUF	4 000 HUF	4 000 HUF	4 000 HUF	4 000 HUF	4 000 HUF	4 000 HUF	4 000 HUF	4 000 HUF	4 000 HUF	4 000 HUF	4 000 HUF	4 000 HUF	4 000 HUF
Finance and Accounting	HUF/semester	250 000 HUF	250 000 HUF	250 000 HUF	250 000 HUF	250 000 HUF	250 000 HUF	250 000 HUF	250 000 HUF	250 000 HUF	250 000 HUF	250 000 HUF	250 000 HUF	250 000 HUF	250 000 HUF	250 000 HUF	250 000 HUF	250 000 HUF	250 000 HUF	250 000 HUF	250 000 HUF	250 000 HUF	250 000 HUF	250 000 HUF	250 000 HUF	250 000 HUF
	Credit fee**	8 300 HUF	8 300 HUF	8 300 HUF	8 300 HUF	8 300 HUF	8 300 HUF	8 300 HUF	8 300 HUF	8 300 HUF	8 300 HUF	8 300 HUF	8 300 HUF	8 300 HUF	8 300 HUF	8 300 HUF	8 300 HUF	8 300 HUF	8 300 HUF	8 300 HUF	8 300 HUF	8 300 HUF	8 300 HUF	8 300 HUF	8 300 HUF	8 300 HUF
Aircraft Driving	HUF/semester	5 215 000 HUF	5 215 000 HUF	5 215 000 HUF	5 215 000 HUF	5 215 000 HUF	5 215 000 HUF	5 215 000 HUF	5 215 000 HUF	5 215 000 HUF	5 215 000 HUF	5 215 000 HUF	5 215 000 HUF	5 215 000 HUF	5 215 000 HUF	5 215 000 HUF	5 215 000 HUF	5 215 000 HUF	5 215 000 HUF	5 215 000 HUF	5 215 000 HUF	5 215 000 HUF	5 215 000 HUF	5 215 000 HUF	5 215 000 HUF	5 215 000 HUF
	Credit fee**	174 000 HUF	174 000 HUF	174 000 HUF	174 000 HUF	174 000 HUF	174 000 HUF	174 000 HUF	174 000 HUF	174 000 HUF	174 000 HUF	174 000 HUF	174 000 HUF	174 000 HUF	174 000 HUF	174 000 HUF	174 000 HUF	174 000 HUF	174 000 HUF	174 000 HUF	174 000 HUF	174 000 HUF	174 000 HUF	174 000 HUF	174 000 HUF	174 000 HUF
**HUF/credit/semester																										

b)

[illegible]

c)

[illegible]

d)

Tuition fees on self-funded basis according to the year of enrolment																					
Postgraduate Specialization Programmes		Full-time	Correspondence	Full-time	Correspondence	Full-time	Correspondence	Full-time	Correspondence	Full-time	Correspondence	Full-time	Correspondence	Full-time	Correspondence	Full-time	Correspondence	Full-time	Correspondence	Full-time	Correspondence
		academic year 2025/26		from cross semester of the academic year 2024/25		academic year 2024/25		academic year 2023/24		academic year 2022/23		academic year 2021/22		academic year 2020/21		academic year 2019/20		academic year 2018/19		academic year 2017/18	
Nuclear Power Plant Operations Specialist	HUF/semester	-	250 000 HUF	-	250 000 HUF	-	250 000 HUF	-	250 000 HUF	-	250 000 HUF	-	250 000 HUF	-	250 000 HUF	-	-	-	-	-	-
Nuclear Power Plant Operations Engineer	HUF/semester	-	250 000 HUF	-	250 000 HUF	-	250 000 HUF	-	250 000 HUF	-	250 000 HUF	-	250 000 HUF	-	250 000 HUF	-	-	-	-	-	-
Insurance and financial consultant	HUF/semester	-	250 000 HUF	-	250 000 HUF	-	250 000 HUF	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Adult Education Organizer	HUF/semester	-	160 000 HUF	-	160 000 HUF	-	150 000 HUF	-	150 000 HUF	-	130 000 HUF	-	130 000 HUF	-	130 000 HUF	-	130 000 HUF	-	130 000 HUF	-	130 000 HUF
Professional Exam in Adult Education and Pedagogy	HUF/semester	-	160 000 HUF	-	160 000 HUF	-	150 000 HUF	-	150 000 HUF	-	150 000 HUF	-	150 000 HUF	-	150 000 HUF	-	-	-	-	-	-
Adult Education Developer	HUF/semester	-	160 000 HUF	-	160 000 HUF	-	150 000 HUF	-	150 000 HUF	-	150 000 HUF	-	150 000 HUF	-	150 000 HUF	-	-	-	-	-	-
Sustainable Economics Engineer	HUF/semester	-	160 000 HUF	-	160 000 HUF	-	160 000 HUF	-	160 000 HUF	-	160 000 HUF	-	-	-	-	-	-	-	-	-	-
Sustainable Economics Specialist	HUF/semester	-	160 000 HUF	-	160 000 HUF	-	160 000 HUF	-	160 000 HUF	-	-	-	-	-	-	-	-	-	-	-	-
Rubber Technology	HUF/semester	-	250 000 HUF	-	250 000 HUF	-	150 000 HUF	-	150 000 HUF	-	150 000 HUF	-	150 000 HUF	-	150 000 HUF	-	150 000 HUF	-	150 000 HUF	-	150 000 HUF
Seminar Leader Mentor Teacher Preparation for a Professional Exam in Pedagogy	HUF/semester	-	160 000 HUF	-	160 000 HUF	-	150 000 HUF	-	150 000 HUF	-	130 000 HUF	-	130 000 HUF	-	130 000 HUF	-	130 000 HUF	-	130 000 HUF	-	130 000 HUF
Welding Technologist	HUF/semester	-	130 000 HUF	-	130 000 HUF	-	300 000 HUF	-	300 000 HUF	-	300 000 HUF	-	300 000 HUF	-	300 000 HUF	-	300 000 HUF	-	300 000 HUF	-	300 000 HUF
Hydrogen Technology Operating Engineer	HUF/semester	-	250 000 HUF	-	250 000 HUF	-	250 000 HUF	-	250 000 HUF	-	-	-	-	-	-	-	-	-	-	-	-
Industrial Environmental Engineer	HUF/semester	-	200 000 HUF	-	200 000 HUF	-	150 000 HUF	-	150 000 HUF	-	-	-	-	-	-	-	-	-	-	-	-
Teacher Preparation for Measurement-Assessment tasks and Professional Exam in Pedagogy	HUF/semester	-	160 000 HUF	-	160 000 HUF	-	150 000 HUF	-	150 000 HUF	-	150 000 HUF	-	150 000 HUF	-	150 000 HUF	-	150 000 HUF	-	150 000 HUF	-	150 000 HUF
Quality Management Specialist	HUF/semester	-	200 000 HUF	-	200 000 HUF	-	150 000 HUF	-	150 000 HUF	-	130 000 HUF	-	130 000 HUF	-	130 000 HUF	-	130 000 HUF	-	130 000 HUF	-	130 000 HUF
Quality Management Engineer	HUF/semester	-	200 000 HUF	-	200 000 HUF	-	150 000 HUF	-	150 000 HUF	-	150 000 HUF	-	150 000 HUF	-	150 000 HUF	-	150 000 HUF	-	150 000 HUF	-	150 000 HUF
Technical Diagnostics and Metrology	HUF/semester	-	200 000 HUF	-	200 000 HUF	-	150 000 HUF	-	150 000 HUF	-	150 000 HUF	-	150 000 HUF	-	150 000 HUF	-	150 000 HUF	-	150 000 HUF	-	150 000 HUF
IT Systems Operator for Large Enterprises	HUF/semester	-	220 000 HUF	-	220 000 HUF	-	150 000 HUF	-	150 000 HUF	-	150 000 HUF	-	150 000 HUF	-	150 000 HUF	-	150 000 HUF	-	150 000 HUF	-	150 000 HUF
Professional Exam in Pedagogy in the field of E-Learning Expertise	HUF/semester	-	160 000 HUF	-	160 000 HUF	-	150 000 HUF	-	150 000 HUF	-	150 000 HUF	-	150 000 HUF	-	150 000 HUF	-	150 000 HUF	-	150 000 HUF	-	150 000 HUF
Computer Programmer	HUF/semester	-	160 000 HUF	-	160 000 HUF	-	150 000 HUF	-	150 000 HUF	-	150 000 HUF	-	150 000 HUF	-	150 000 HUF	-	-	-	-	-	-
Personnel Counsellor	HUF/semester	-	160 000 HUF	-	160 000 HUF	-	150 000 HUF	-	150 000 HUF	-	130 000 HUF	-	130 000 HUF	-	130 000 HUF	-	130 000 HUF	-	130 000 HUF	-	130 000 HUF
Personnel Organizer	HUF/semester	-	160 000 HUF	-	160 000 HUF	-	150 000 HUF	-	150 000 HUF	-	150 000 HUF	-	150 000 HUF	-	150 000 HUF	-	-	-	-	-	-
Electric Power Engineering Specialist	HUF/semester	-	250 000 HUF	-	250 000 HUF	-	250 000 HUF	-	250 000 HUF	-	130 000 HUF	-	130 000 HUF	-	130 000 HUF	-	130 000 HUF	-	130 000 HUF	-	130 000 HUF
Professional Exam in Pedagogy Preparation for Exam Presiding Duties	HUF/semester	-	160 000 HUF	-	160 000 HUF	-	150 000 HUF	-	150 000 HUF	-	130 000 HUF	-	130 000 HUF	-	130 000 HUF	-	130 000 HUF	-	130 000 HUF	-	130 000 HUF

e)

Tuition fees on self-funded basis according to the year of enrolment																					
First cycle of higher education (B.Sc.)		Full-time	Correspondance	Full-time	Correspondance	Full-time	Correspondance	Full-time	Correspondance	Full-time	Correspondance	Full-time	Correspondance	Full-time	Correspondance	Full-time	Correspondance	Full-time	Correspondance	Full-time	Correspondance
		academic year 2025/26		academic year 2024/25		academic year 2023/24		academic year 2022/23		academic year 2021/22		academic year 2020/21		academic year 2019/2020		academic year 2018/19		academic year 2017/18		academic year 2016/17	
Materials Engineering	HUF/semester	1 975 EUR	-	1 975 EUR	-	1 975 EUR	-	1 975 EUR	-	1 975 EUR	-	1 975 EUR	-	1 975 EUR	-	1 975 EUR	-	1 975 EUR	-	1 975 EUR	-
	supplementary tuition fee/semester*	500 EUR	-	500 EUR	-	500 EUR	-														
	Credit fee**	85 EUR	-	85 EUR	-	85 EUR	-	85 EUR	-	66 EUR	-	66 EUR	-	66 EUR	-	66 EUR	-	66 EUR	-	66 EUR	-
Business Administration and Management	HUF/semester	1 975 EUR	-	1 975 EUR	-	1 975 EUR	-	1 975 EUR	-	1 975 EUR	-	1 975 EUR	-	1 975 EUR	-	1 975 EUR	-	1 975 EUR	-	1 975 EUR	-
	supplementary tuition fee/semester*	500 EUR	-	500 EUR	-	500 EUR	-														
	Credit fee**	85 EUR	-	85 EUR	-	85 EUR	-	85 EUR	-	66 EUR	-	66 EUR	-	66 EUR	-	66 EUR	-	66 EUR	-	66 EUR	-
Mechanical Engineering	HUF/semester	1 975 EUR	-	1 975 EUR	-	1 975 EUR	-	1 975 EUR	-	1 975 EUR	-	1 975 EUR	-	1 975 EUR	-	1 975 EUR	-	1 975 EUR	-	1 975 EUR	-
	supplementary tuition fee/semester*	500 EUR	-	500 EUR	-	500 EUR	-														
	Credit fee**	85 EUR	-	85 EUR	-	85 EUR	-	85 EUR	-	66 EUR	-	66 EUR	-	66 EUR	-	66 EUR	-	66 EUR	-	66 EUR	-
Communication and Media Science	HUF/semester	1 975 EUR	-	1 975 EUR	-	1 975 EUR	-	1 975 EUR	-	1 975 EUR	-	1 975 EUR	-	1 975 EUR	-	1 975 EUR	-	1 975 EUR	-	1 975 EUR	-
	supplementary tuition fee/semester*	500 EUR	-	500 EUR	-	500 EUR	-														
	Credit fee**	85 EUR	-	85 EUR	-	85 EUR	-	85 EUR	-	66 EUR	-	66 EUR	-	66 EUR	-	66 EUR	-	66 EUR	-	66 EUR	-
Computer Science Engineering	HUF/semester	1 975 EUR	-	1 975 EUR	-	1 975 EUR	-	1 975 EUR	-	1 975 EUR	-	1 975 EUR	-	1 975 EUR	-	1 975 EUR	-	1 975 EUR	-	1 975 EUR	-
	supplementary tuition fee/semester*	500 EUR	-	500 EUR	-	500 EUR	-														
	Credit fee**	85 EUR	-	85 EUR	-	85 EUR	-	85 EUR	-	66 EUR	-	66 EUR	-	66 EUR	-	66 EUR	-	66 EUR	-	66 EUR	-
Technical Management	HUF/semester	1 975 EUR	-	1 975 EUR	-	1 975 EUR	-	1 975 EUR	-	1 975 EUR	-	1 975 EUR	-	1 975 EUR	-	1 975 EUR	-	1 975 EUR	-	1 975 EUR	-
	supplementary tuition fee/semester*	500 EUR	-	500 EUR	-	500 EUR	-														
	Credit fee**	85 EUR	-	85 EUR	-	85 EUR	-	85 EUR	-	66 EUR	-	66 EUR	-	66 EUR	-	66 EUR	-	66 EUR	-	66 EUR	-
* Students in final year programme																					
**EUR/semester																					
The tuition fee for the preparatory language course is the same as the tuition fee for the corresponding bachelor's degree programme.																					
The tuition fee for students participating in the Stipendium Hungaricum programme may differ from the tuition fees listed in this table.																					

f)

Tuition fees on self-funded basis according to the year of enrolment (Training in English)																			
Second cycle of higher education (M.Sc.)		Full-time	Correspondence	Full-time	Correspondence	Full-time	Correspondence	Full-time	Correspondence	Full-time	Correspondence	Full-time	Correspondence	Full-time	Correspondence	Full-time	Correspondence	Full-time	Correspondence
		academic year 2025/26		academic year 2024/25		academic year 2023/24		academic year 2022/23		academic year 2021/22		academic year 2020/21		academic year 2019/20		academic year 2018/19		academic year 2017/18	
Teacher - Teacher of Engineering MA	HUF/semester	2 200 EUR	-	2 200 EUR	-	2 200 EUR	-	2 200 EUR	-	2 200 EUR	-	2 200 EUR	-	2 225 EUR	-	2 225 EUR	-	2 000 EUR	-
	Credit fee**	85 EUR	-	85 EUR	-	85 EUR	-	85 EUR	-	75 EUR	-	75 EUR	-	75 EUR	-	75 EUR	-	67 EUR	-
Teacher - Teacher of Pedagogic Measurement and Assessment MA	HUF/semester	2 200 EUR	-	2 200 EUR	-	2 200 EUR	-	2 200 EUR	-	2 200 EUR	-	2 200 EUR	-	2 225 EUR	-	2 225 EUR	-	-	-
	Credit fee**	85 EUR	-	85 EUR	-	85 EUR	-	85 EUR	-	75 EUR	-	75 EUR	-	75 EUR	-	75 EUR	-	-	-
Mechanical Engineering MSc	HUF/semester	2 200 EUR	-	2 200 EUR	-	2 200 EUR	-	2 200 EUR	-	2 200 EUR	-	2 200 EUR	-	2 225 EUR	-	2 225 EUR	-	-	-
	Kreditdíj**	85 EUR	-	85 EUR	-	85 EUR	-	85 EUR	-	75 EUR	-	75 EUR	-	75 EUR	-	75 EUR	-	-	-
Teacher [2 semesters [Teacher of Engineering [Engineering-Mechatronics]]]	HUF/semester	2 200 EUR	-	2 200 EUR	-	2 200 EUR	-	2 200 EUR	-	2 200 EUR	-	2 200 EUR	-	2 225 EUR	-	2 225 EUR	-	-	-
	Credit fee**	85 EUR	-	85 EUR	-	85 EUR	-	85 EUR	-	75 EUR	-	75 EUR	-	75 EUR	-	75 EUR	-	-	-
Teacher [3 semesters [Teacher of Engineering [Engineering-Mechatronics]]]	HUF/semester	2 200 EUR	-	2 200 EUR	-	2 200 EUR	-	2 200 EUR	-	2 200 EUR	-	2 200 EUR	-	2 225 EUR	-	2 225 EUR	-	-	-
	Credit fee**	85 EUR	-	85 EUR	-	85 EUR	-	85 EUR	-	75 EUR	-	75 EUR	-	75 EUR	-	75 EUR	-	-	-
Teacher [4 semesters [Teacher of Engineering [Engineering-Mechatronics]]]	HUF/semester	2 200 EUR	-	2 200 EUR	-	2 200 EUR	-	2 200 EUR	-	2 200 EUR	-	2 200 EUR	-	2 225 EUR	-	2 225 EUR	-	-	-
	Credit fee**	85 EUR	-	85 EUR	-	85 EUR	-	85 EUR	-	75 EUR	-	75 EUR	-	75 EUR	-	75 EUR	-	-	-
Teacher [2 semesters [Teacher of Engineering [Informatics]]]	HUF/semester	2 200 EUR	-	2 200 EUR	-	2 200 EUR	-	2 200 EUR	-	2 200 EUR	-	2 200 EUR	-	2 225 EUR	-	2 225 EUR	-	-	-
	Credit fee**	85 EUR	-	85 EUR	-	85 EUR	-	85 EUR	-	75 EUR	-	75 EUR	-	75 EUR	-	75 EUR	-	-	-
Teacher [3 semesters [Teacher of Engineering [Informatics]]]	HUF/semester	2 200 EUR	-	2 200 EUR	-	2 200 EUR	-	2 200 EUR	-	2 200 EUR	-	2 200 EUR	-	2 225 EUR	-	2 225 EUR	-	-	-
	Credit fee**	85 EUR	-	85 EUR	-	85 EUR	-	85 EUR	-	75 EUR	-	75 EUR	-	75 EUR	-	75 EUR	-	-	-
Teacher [4 semesters [Teacher of Engineering [Informatics]]]	HUF/semester	2 200 EUR	-	2 200 EUR	-	2 200 EUR	-	2 200 EUR	-	2 200 EUR	-	2 200 EUR	-	2 225 EUR	-	2 225 EUR	-	-	-
	Credit fee**	85 EUR	-	85 EUR	-	85 EUR	-	85 EUR	-	75 EUR	-	75 EUR	-	75 EUR	-	75 EUR	-	-	-
Teacher [2 semesters [Teacher of Engineering [Engineering and Economics]]]	HUF/semester	2 200 EUR	-	2 200 EUR	-	2 200 EUR	-	2 200 EUR	-	2 200 EUR	-	2 200 EUR	-	2 225 EUR	-	2 225 EUR	-	-	-
	Credit fee**	85 EUR	-	85 EUR	-	85 EUR	-	85 EUR	-	75 EUR	-	75 EUR	-	75 EUR	-	75 EUR	-	-	-
Teacher [3 semesters [Teacher of Engineering [Engineering and Economics]]]	HUF/semester	2 200 EUR	-	2 200 EUR	-	2 200 EUR	-	2 200 EUR	-	2 200 EUR	-	2 200 EUR	-	2 225 EUR	-	2 225 EUR	-	-	-
	Credit fee**	85 EUR	-	85 EUR	-	85 EUR	-	85 EUR	-	75 EUR	-	75 EUR	-	75 EUR	-	75 EUR	-	-	-
Teacher [4 semesters [Teacher of Engineering [Engineering and Economics]]]	HUF/semester	2 200 EUR	-	2 200 EUR	-	2 200 EUR	-	2 200 EUR	-	2 200 EUR	-	2 200 EUR	-	2 225 EUR	-	2 225 EUR	-	-	-
	Credit fee**	85 EUR	-	85 EUR	-	85 EUR	-	85 EUR	-	75 EUR	-	75 EUR	-	75 EUR	-	75 EUR	-	-	-

**EUR/semester

The tuition fee for the preparatory language course is the same as the tuition fee for the corresponding bachelor's degree programme.

The tuition fee for students participating in the Stipendium Hungaricum programme may differ from the tuition fees listed in this table.

g) Short-term English language courses:

Name of the course:	Globalization, International Management and Sustainability
Responsible institution:	TTI [Institute of Social Sciences]
Duration:	2 weeks
Language of teaching	English
Form of education	attendance
Hours of lessons:	40
Credit value:	5
Tuition fee:	1,400 EUR
Name of the course:	Packing and Covering Problems in Discreet Geometry
Responsible institution:	INI [Institute of Informatics]
Duration:	2 weeks
Language of teaching:	English
Form of education	attendance
Hours of lessons:	40
Credit value:	5
Tuition fee:	1,400 EUR
Name of the course:	Construction and Maintenance of Nuclear Power Plants
Responsible institution:	MÜI [Technical Institute]
Duration:	2 weeks
Language of teaching:	English
Hours of lessons:	40+5
Form of education	attendance (40) + providing online learning materials before the training (5)
Credit value:	5
Tuition fee:	1,650 EUR

Table 3: Fees

Description		Amount
Late submission of assignments, laboratory notes, etc.		1,000 HUF/week started
Exam or repeated exam to improve a mark		5,000 HUF/person/occasion
Fee for unexcused absence from an exam/examination		8,000 HUF/ person/occasion
Fee for failure to enroll		8,000 HUF/occasion
Fee for leaving a course (in the event of „Signature denied”)		8,000 HUF/subject
Request for extension of the deadline for submission of a thesis		5,500 HUF/occasion
Request for a first change of program		8,000 HUF
Request for change of program each subsequent time (nth time)		n*8,000 HUF
External and internal consultation on thesis preparation aHUFer termination of the student status	in the first semester aHUFer termination of the student status	15,000 HUF/semester
	in the second and each subsequent semester aHUFer the termination of the student status	30,000 HUF/semester
Final examination aHUFer termination of the student status (examination organization fee) (bachelor's and master's degree program, tertiary vocational program, postgraduate specialization program)		20,000 HUF/occasion
Third (second repeated) and further repeated registration for a subject		5,000 HUF/subject
Credit recognition fee (excluding intra-institutional credits)		1,500 HUF/subject
Issue of a course record book and its copy (Enrolment sheet extract and its copy)	paper-based	10,000 HUF
	electronically stored and printed	5,000 HUF
The certification fee for a photocopy of an original document		500 HUF/page
Issue of a new diploma for incorrect data (also for diplomas before 2006)		20,000 HUF/piece
Issue of duplicate diploma, issue of duplicate diploma supplement (issue of a diploma supplement for final examinations before 1 March 2006)		15,000 HUF/piece
Reissue of diploma certificate (with language exam, without language exam)		5,000 HUF/piece
Issue of a certificate for diplomas awarded before 2006		8,000 HUF/piece

Issuing certificates from the Neptun system for those who do not have a legal status (completed list of subjects, certificate of legal status, etc.)		1,000 HUF/piece
Printing and binding a thesis (foreign students)		20,000 HUF
Credit certificate (e.g. subject description)		1,500 HUF/subject
The first registration fee for self-funded students		5,000 HUF
Additional registration fee for self-funded/partly self-funded programs		2,000 HUF/semester
Late fee for failure to meet academic administration deadlines		8,000 HUF/occasion
Subsequent registration for/cancellation of a subject (for n subjects) for one week following the week of registration		5,000 HUF/ subject
Late fee (in case of a claim for payment)		5,000 HUF/item
Replacement of a student residence hall ID, relocation fee		1,000 HUF/piece
Late payment residence hall fee	For payments made between the 16 th and 20th day of the reference month	1,000 HUF
	For payments made after the 21 st day of the reference month, additional	2,000 HUF
Replacement of a library ticket		1,000 HUF/piece
Replacement of lost student ID sticker		3,500 HUF
Posting of an official document (by registered letter with acknowledgement of receipt) within Hungary		3,500 HUF/envelope
Posting of documents abroad		7,000 HUF/envelope
Posting of documents		1,500 HUF/envelope
Fees for the processing of applications for visiting student status		25,000 HUF/request
Sports fee for full-time students ¹		2,500 HUF/semester
Fees for the admission procedure to residence halls		1,000 HUF
The practical examination fee in the admission procedure for the Professional Teacher program		3,000 HUF
The scale of fees for sporting activities for which an additional fee is payable is governed by the tripartite agreement between DUE -EHÖK-DUEDSE [University of Dunaújváros – University Student Union Students Sports Club]		

¹ Fee is payable according to the tripartite agreement between the University of Dunaújváros and the University Student Council and the Students Sports Club.

Table 3/a: Additional fees for students participating in training in English-language

Registration fee	200 € / registration
General deposit	500 € / duration of the training
Fees for extra consultation lessons in the preparatory year	15 € / 45 minutes
Textbook fee	150 €
Residence hall fee	625 € / semester (5 months)
Training coordination fee (for associated training Mechanical Engineering B.Sc. + Pilot g Training or Technical Manager B.Sc. + Pilot training)	250 € / semester
Other bank charges (transaction fee for sending money back)	

Table 4: Residence hall fees

I. Residence hall fees

Short name of the residence hall	There is talent management in the residence hall Yes/No	Number of places of category IV	Monthly fee for state-funded scholarship holders for the months of the academic year	Monthly fee for self-funded students for the months of the academic year
DUE-KAK 33 Residence hall Dózsa Gy. u. 33.	yes	160	Fee: 16,600,- HUF/person Extra service charge (room cleaning, daily maintenance, fire alarm system, waste disposal, etc.): 5,000,- HUF/person	40,000,- HUF/person Foreign student BA/BSC/MA/MSC 5 months' fees paid in advance in a lump sum of 625 EUR/semester), from the 6th month 125 EUR/person Stipendium Hungaricum scholarship holder 40,000 HUF/person Scholarship Program for Young Christians 40,000 HUF/person foreign students participating in ERASMUS+ and in other programs 40,000 HUF/person (the monthly fee includes a fee of 300 HUF/month for the use of equipment)
DUE-KAK 35 Residence hall Dózsa Gy. u. 35.	no	200	Fee: 16,600,- HUF/person Extra service charge (room cleaning, daily maintenance, fire alarm system, waste disposal, etc.): 5,000,- HUF/person	40,000,- HUF/ person Foreign student BA/BSC/MA/MSC 5 months' fees paid in advance in a lump sum of 625 EUR/semester), from the 6th month 125 EUR/person Stipendium Hungaricum Scholarship holder 40,000 HUF/person

				<p>Scholarship Program for Young Christians</p> <p>foreign students participating in ERASMUS+ and other programs 40,000 HUF/person (the monthly fee includes a fee of 300 HUF/month for the use of equipment)</p>
<p>DUE-KAK 37</p> <p>Residence hall</p> <p>Dózsa Gy. u. 37.</p>	yes	200	<p>Fee: 16,600,- HUF/person Extra service charge (room cleaning, daily maintenance, fire alarm system, waste disposal, etc.): 5,000,- HUF/person</p>	<p>40,000,- HUF/person</p> <p>Foreign student</p> <p>BA/BSC/MA/MSC 125 EUR/person (semester – 5 months' fees paid in advance in a lump sum of 625 EUR/semester), from the 6th month 125 EUR/person</p> <p>Stipendium Hungaricum Scholarship holder 40,000 HUF/person</p> <p>Scholarship Program for Young Christians</p> <p>foreign students participating in ERASMUS+ and other programs 40,000 HUF/person (the monthly fee includes a fee of 300 HUF/month for the use of equipment)</p>

II. Residence hall fees

The classification of buildings according to their comfort level shall be made based on § 11/B (17) to (19) of these Regulations.

The residence hall fees are set according to the level of comfort by the Government Decree N° 51/2007 (III.26.), § 22 (3).

Other fees	Monthly fee for state-funded scholarship holders and for self-funded students (except foreign students) during the academic year
Use of equipment	300 HUF/month

Table 5: Annual change in the percentage allocation of the student benefit allowances:

Allocation of the student benefit allowances				%
study scholarship award	5. § (4) ba)	study scholarship award	Nftv. 85/C. § aa)	47
institutional scholarships for professional, scientific, and public life	5. § (4) bc)	outstanding activity in Students' Scientific Activities	Nftv. 85/C. § ac)	0.5
institutional scholarships for professional, scientific, and public activities	5. § (4) bc)	outstanding cultural, artistic, and sporting activities	Nftv. 85/C. § ac)	4
institutional scholarships for professional, scientific, and public life	5. § (4) bc)	continuous and outstanding public activity (award by the University's Student Union)	Nftv. 85/C. § ac)	7,5
		continuous and outstanding public activity (award by the University's Student Union's staff)		5
to finance the operation costs of the institution	5. § (4) ge)	ensuring the functioning of the Student Union	Nftv. 85/C. § ee)	6
regular social scholarships	5. § (4) aa)	regular and exceptional social support	R. 16. §	30
exceptional social scholarships	5. § (4) ab)	regular and exceptional social support	R. 16. §	
basic support	5. § (4) ae)	basic support	Nftv. 85/C. § be) R 15. §	
support for practical training	5. § (4) af)	support for practical training	R. 14/A §	

Annex 2: Rules of Procedure for Undertaking the Obligation of Students in Self-funded Training

RULES OF PROCEDURE FOR UNDERTAKING THE OBLIGATION OF STUDENTS IN SELF-FUNDED TRAINING

INTRODUCTORY PROVISIONS

The University of Dunaújváros (hereinafter referred to as the *University*) sets out the rules of procedure for undertaking the students' obligation to pay the tuition fee as Annex 3 to the *Regulations on Student Fees and Benefit allowances* (hereinafter referred to as the *Regulations on Student Fees and Benefit Allowances*). The underlying rules of the provisions of §§ 14-15 of these Regulations are established by the provisions of §§ 81-83 of *Law CCIV of 2011 on National Higher Education*, and by the University's contracting processes and accounting rules as follows:

I. GENERAL PROVISIONS

§ 1: Purpose and scope of the rules of procedure

- (1) The purpose of the rules of procedure is to regulate - in a uniform manner - within the limits set by law and by the University's internal rules, the matters relating to the undertaking of the obligation to pay student fees by the University.
- (2) The personal scope of the rules of procedure shall extend to the persons and participants entitled to take part in the procedure for undertaking the obligation to pay student fees.
- (3) The personal scope of the rules of procedure shall extend to students and students employed by the University.
- (4) The scope of the rules of procedure covers the decision-making process before undertaking the student's obligation for payment and the process of contracting and settlement following the decision.
- (5) These rules of procedure are based on the provisions of the University's Regulations on Student Fees and Benefit Allowances.

§ 2: Commitments of the University

- (1) The University may assume the tuition fees of a student who meets the personal and material requirements in the cases specified in these Regulations, subject to the obligation to conclude a contract.
- (2) The University may, exceptionally, and in the cases specified in these Regulations, grant a discount on the tuition fees and assume costs for students participating in self-funded courses, subject to the support of the Student Union.
- (3) In the case of a student who is employed by the University and participates in self-funded training, the employer may grant a discount on the fees and assume costs in the case of support for studies related to the job, as stipulated in the study contract.
- (4) The University may enter into a cooperation agreement with a strategic partner for enrolment of the strategic partner's employees, after which the University may grant a discount on the fees and assume the costs of the student participating in self-funded / partly self-funded program, subject to the conditions agreed in the individual contract.

§ 3: The process of taking over students' tuition fees in self-funded programs

- (1) The University shall make available at the beginning of each semester an application form for undertaking a certain amount of tuition fee, which the student may access through the NEPTUN system.
- (2) The student may apply if 50% of the payment obligation is (pre-)fulfilled by the deadline, which amount, in case of a positive decision, will be transferred back to the student's collective account by the University via the NEPTUN system.
- (3) If the application is not supported by the decision-makers, the Study Office will set a new deadline and request the student to pay the remaining amount.
- (4) If the application is supported by the decision-makers, the Study Office shall decide at the same time on the amount of the payment obligation to be assumed, taking into account all the circumstances of the case. The assumption of the payment obligation may range from 20% to 100% of the payment obligation, which shall be determined in a manner that is proportionate to the student's circumstances and is an incentive for the student's academic work.
- (5) Students may submit an application based on their academic studies performance, professional or public activity, and social need, subject to the following conditions:
 - a) academic studies performance, professional or public activity:
 - based on two completed semesters, taking into account the grade point average, of which the weighted grade point average for the last completed semester is at least 4.00;
 - professional and public activities (verifiable participation in the tasks set out in the Statutes of the University's Student Union and other professional and public activities);
 - b) based on social need, if the per capita income is below the amount of the current minimum old-age pension. Proof of income and other income is required.
 - obligatory:
 - i. proof of income of an employee living in the same household as the applicant - an earnings certificate not more than 3 months old, stating the average net income for the 3 months preceding the date of issue.
 - ii. proof of income for self-employed persons/farmers living in the same household as the applicant - NAV [National Tax and Customs Authority] Certificate of income for the previous year.
 - obligatory, where applicable:
 - iii. has not been employed for at least 3 months - income certificate must be accompanied by the employment contract
 - iv. employed in his/her own or a close relative's business - income certificate must be accompanied by a NAV [National Tax and Customs Authority] Certificate of income for the previous year.
- (6) If the income per capita, including other incomes (e.g. family allowances, aid, state subsidies, scholarships), does not reach the current minimum old-age pension, the Director of Higher Education may request an environmental assessment from the competent government office or municipality.
- (7) A maximum of HUF 1.8 million per year may be allocated based on paragraph (5), which may be reviewed in light of changes in the number of students or other needs.
- (8) The Study Office (hereinafter referred to as the Study Office) shall aggregate and prepare the applications received through the NEPTUN system in tabular form:
 - Table 1: List of students submitting applications based on academic studies performance and professional, public activities,

- Table 2: Table of own employees prepared – together with a training plan - by the Study Office in consultation with the Employment Office (it checks whether a study contract exists).
 - Table 3: Table with the list of students covered by a cooperation agreement with a strategic partner (based on existing contracts, in consultation with the Legal Advisor).
 - Table 4: List of students who have applied based on social need.
- (9) The Director of Higher Education shall consult the chairperson of the University's Student Union on the tables drawn up and together they shall formulate their proposals based on the principles set out above.
 - (10) The Director of Higher Education and the Academic Vice-Rector shall submit the proposal to the Rector.
 - (11) The Rector shall decide on the acceptance with the approval of the Academic Vice-Rector.
 - (12) Based on the decision made, the Study Office shall make the appropriate decisions on the applications and implement the decision in the NEPTUN system.
 - (13) At the end of the process, based on the decision made, the Director General for Economic Affairs reallocates the approved amounts, settles the invoices created in the NEPTUN system, and sent by the Study Office to the Director General for Economic Affairs.