



**University of Dunaújváros**  
**Study Office**

**Financial Guide**

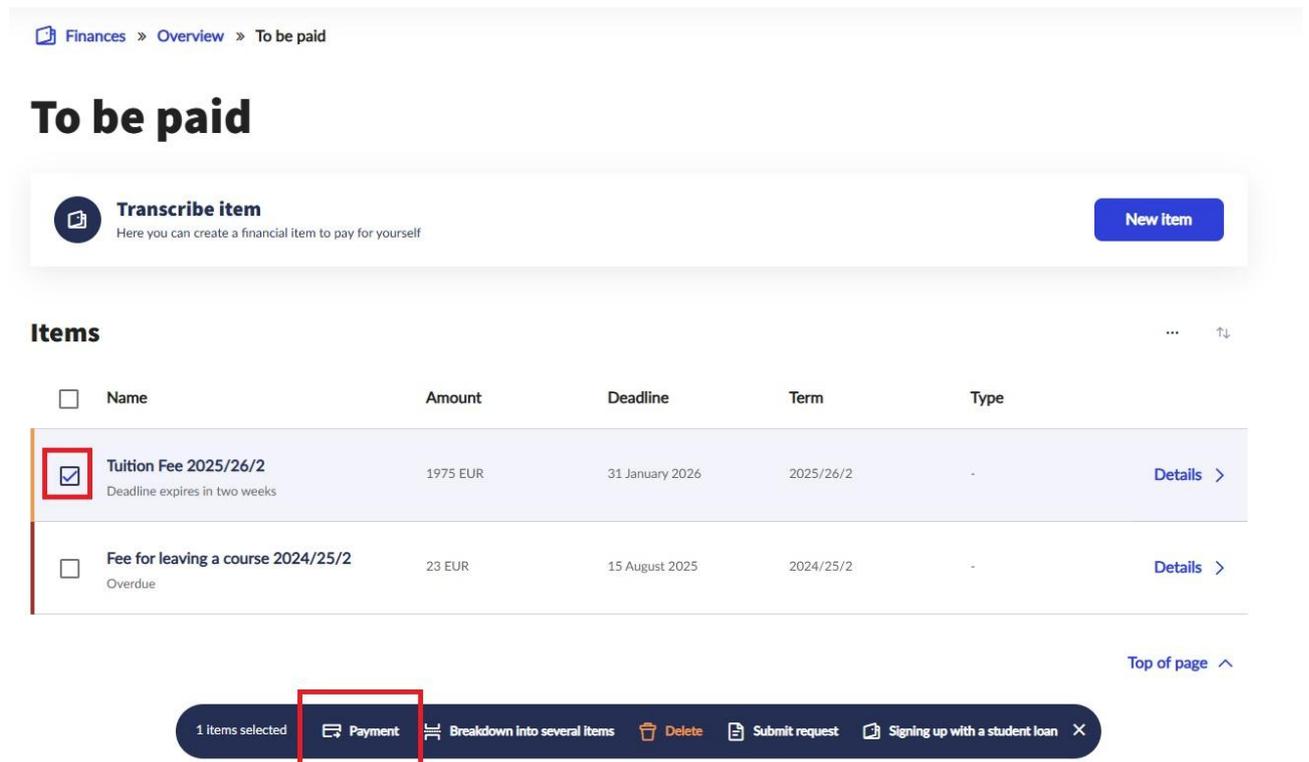
**Dunaújváros**  
**2026**

## Payment of fees at the University of Dunaújváros

There are two ways to pay the fees:

### 1. SimplePay payment

- To use this service, you must have a default email address in the Neptun system.
- After selecting the appropriate item or items in the "Finances/To be paid" menu, click on the "Payment" button.



Finances » Overview » To be paid

## To be paid

**Transcribe item**  
Here you can create a financial item to pay for yourself [New item](#)

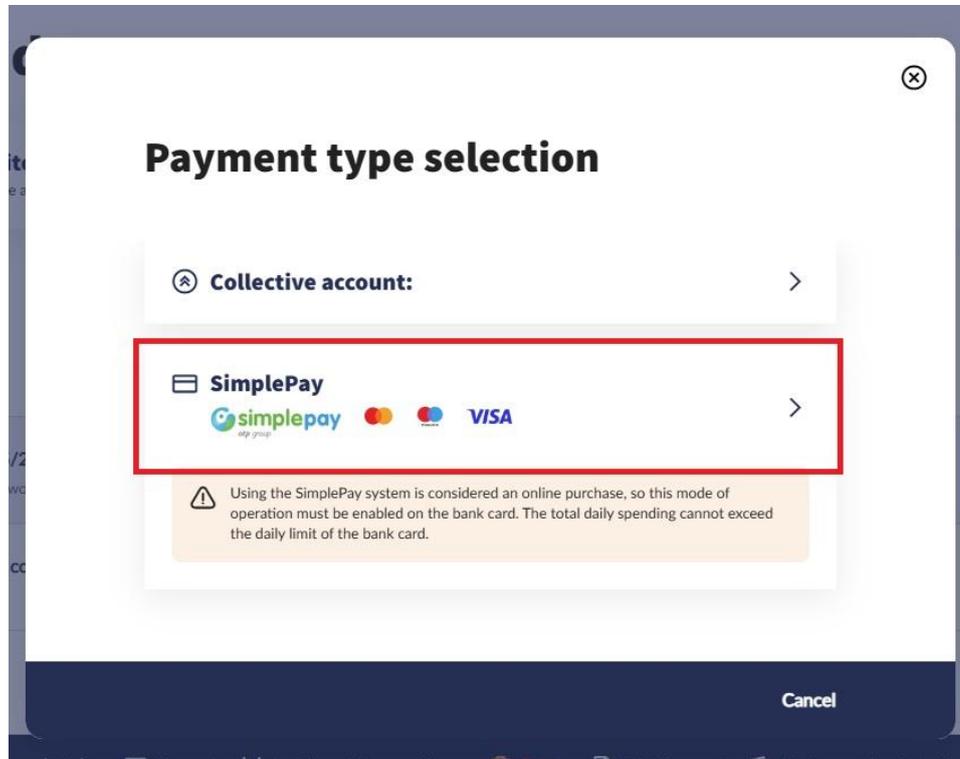
### Items

<input type="checkbox"/>	Name	Amount	Deadline	Term	Type	
<input checked="" type="checkbox"/>	Tuition Fee 2025/26/2 Deadline expires in two weeks	1975 EUR	31 January 2026	2025/26/2	-	<a href="#">Details &gt;</a>
<input type="checkbox"/>	Fee for leaving a course 2024/25/2 Overdue	23 EUR	15 August 2025	2024/25/2	-	<a href="#">Details &gt;</a>

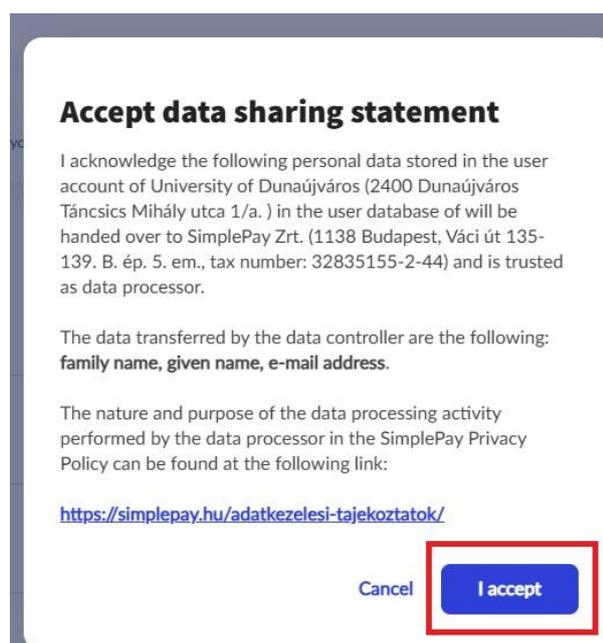
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1 items selected **Payment** Breakdown into several items Delete Submit request Signing up with a student loan X

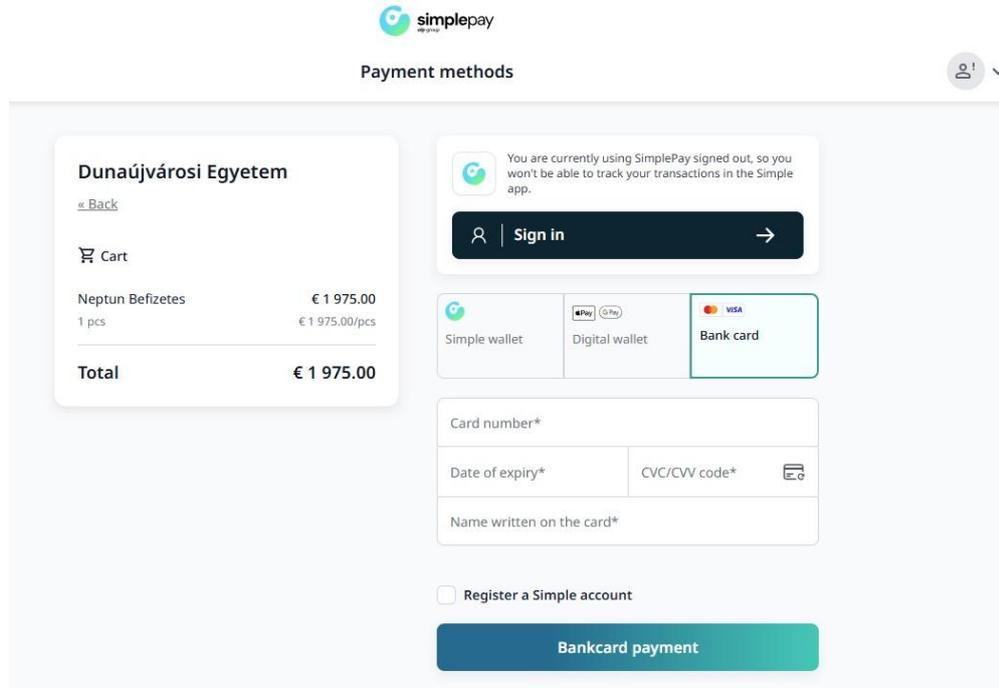
- Next step: Select the "SimplePay" payment method.



- In order to be redirected to the payment interface, the student must accept the data sharing statement.



- After acceptance, the student will be redirected to the "SimplePay" payment interface. Here, you can enter your credit card details directly or log in and use your previously saved card details.



The screenshot shows the SimplePay payment interface. At the top, it says "Payment methods" and "simplepay". On the left, there is a cart summary for "Dunaújvárosi Egyetem" with a total of € 1 975.00. On the right, there are options to sign in or use a bank card. The bank card section includes fields for card number, date of expiry, CVC/CW code, and name written on the card. There is also a checkbox for "Register a Simple account" and a "Bankcard payment" button.

- The student will then be redirected back to the Neptun interface, where:
  - If the payment is **successful**, the status of the item will change to "Completed" in Neptun under the Finances/Payments menu item.
  - If the payment is **unsuccessful**, or if the student closes the browser before the payment is executed, or if the internet connection is interrupted, the item will be set to "Processing" status. In this state, it is not possible to initiate a new payment for the item. The data is updated within a short period of time (usually a few minutes), and if the status of the item changes back to "Active," the payment can be retried.

After initiating the payment, the student will shortly receive an email to the default email address provided in Neptun, containing the SimplePay identification code associated with the payment. If there is a problem with the payment, you can check the transaction on the SimplePay interface using the ID ("external reference number") provided in the email.

## 2. Collective Account Payment

### a., Reference to the collective account

You can initiate a transfer at your account-holding bank in two ways:

- At the bank branch, you must fill in your details on a form similar to the transfer order below, specifying the amount you wish to transfer.
- If you have an agreement with your bank that allows you to make transfers online, you can do so electronically via your bank's website or app.

**Name of the beneficiary:**

University of Dunaújváros

If the fee to be paid is stated in euros, it must be transferred to the foreign collective account!

### **Details of new foreign currency account (euro):**

**IBAN:** HU26 1030 0002 1326 1517 0002 4886

**BIC (SWIFT) code:** MKKBHUHB

If the fee to be paid is stated in Hungarian forints, it must be transferred to the forint account!

### **Details of new collective account (forint):**

**IBAN:** HU52 1030 0002 1326 1517 0002 4903

**BIC (SWIFT) code:** MKKBHUHB

**Statement:**

**NK-NEPTUNCODE STUDENT'S NAME**

**There is no possibility of transferring funds between the two accounts!**

Only transfers initiated with the correct reference will be automatically credited to the collective account!

The student must always transfer the required funds to the above account number from an identifiable account number via bank transfer. All other forms of payment (e.g., REVOLUT, postal

check, cash deposit, VIBER transfer, etc.) will be REFUSED AND NO COMPLAINTS WILL BE ACCEPTED! The student will be responsible for any disadvantages arising from the follow-up.

**Transferring funds to the collective account does not constitute actual payment; students must complete the payment in the study system as described in the following information sheet.**

**The completed transfer will appear in Neptun within 3-4 business days!**

#### **b., Completing an assignment in Neptun**

Access path: **Finance/To be paid**

Check the box next to the item (you can check more than one at a time) and click on the **Payment** button in the menu bar that appears at the bottom.

Then, in the pop-up window, select the Collective Account payment method.

## **Referral**

Before initiating a refund, we recommend that you check your bank account number recorded in Neptun under **Personal Data/General Data** in the Account Numbers section.

If you have multiple bank accounts, the amount will be transferred to your default account number.

Students can transfer any unused balance in their student collective account back to their own bank account, provided that they have no active items, under the menu item **Finances/Overview - Collective Account Management**.

After selecting the collection account, the Refund from collection account button appears. The button is only active if there are no unpaid items and there is money in your collection account.

After clicking on the Transfer from collection account button, a pop-up window will appear where you can enter the amount to be transferred and select the bank account number from the student's bank account numbers to which you want to initiate the transfer. Then, click on the Select button at the bottom of the window to open a confirmation window where you can double-check the information you have entered. Once you accept it, Neptun will initiate the transfer. We initiate student refunds in the banking system once a week.

## Item description, deletion of own item

### a., Item description

It is possible to enter items for your own account in the Neptun system. This function can be accessed by clicking on the New Item button in the Finances/To be paid menu.

Next, you must select the legal basis on which you wish to create the item:

- **"Repeat exam fee"** (in this case, you must select both the semester and the subject concerned) or
- **Service title.** Under the title, you can enter the fee for mailing official documents or documents, or the fee for late assignments or submitting lab reports.

After making the settings, click on the "Create and pay" button if there are sufficient funds in the collection account. If there are insufficient funds, click on the "Create" button and pay the item after making a transfer 1) Based on the collection account payment description.

### b., Deletion of own item

It is also possible to delete an item posted by the student in Neptun under the Finances/To be paid menu item. Click on the name of the posted item and then on the Delete item button.

## **Refund request**

There are two types of refund requests in the Neptun system: one for students with legal status (active or passive status) and one for students who no longer have legal status.

Before submitting a refund request, check your default account number under Personal Data/General Data in the Account Numbers section. The Default row should contain Yes, and the Validity row should contain Valid.

**The amount will be automatically transferred to your default bank account number!**

Both forms are available under the Administration/Forms/Fillable forms menu item.

After selection, the data required to complete the application can be accessed by clicking on the name of the item under the Finance/Payments menu item. Any empty fields must be filled in with a "-" character.

The application will be submitted to the Study Committee once all data has been filled in.

The submitted application will appear under the Administration/Applications menu item on the Submitted Applications tab.